

SPARTANBURG COUNTY DISTRICT 4 BOARD MEETING

August 1, 2016

The District 4 Board of Trustees held its regular meeting Monday, August 1, at 7:30 p.m. in the Board Room. Agenda notices were distributed to Spartanburg Herald Journal and was listed on the District website at spartanburg4.org/do/agenda.

Minutes of the June 6 meeting and the June 27 Public Hearing and Budget Meeting were approved.

The following reports were given:

Woodruff Primary School

1. The WPS Summer Reading Camp will operate from June 6 through June 24.
2. Calendar of Events for August and September 2016 is attached.
3. Teachers and administrators have worked on revisions to the curriculum guides this summer. First and second year employees to WPS have attended Conscious Discipline and High Scope Training with Mrs. Carly Parker.
4. DIAL 4 screening will be held on August 3 for students not screened at the end of the school year and for late enrollees.
5. "Meet the Teacher" Day is August 11 from 5:00 p.m. until 7:00 p.m. Students and family members can visit their classrooms and meet their new teacher. Parents are also encouraged to send school supplies on this day.
6. Preschool home visits are scheduled for August 15 – 19. Preschoolers will begin staggered entry on August 22. Staggered entry provides for easier adjustment to school for young children. Parents are informed of this process during home visits.
7. Celanese would like to partner with Woodruff Primary School in order to provide volunteers to serve as student mentors and/or to work in other capacities where needed.
8. We are collecting used children's books to distribute to students with a limited amount of books in the home.
9. Our enrollment summary will be updated following registration on July 28. There were 839 children registered.

August

Community Project: Helping Hands of Woodruff (paper products)

Character Value Emphasis: Responsibility

Career Focus: "Be Our Guest..." (Hospitality and Tourism)

5–7 – Tax Free Weekend for Back to School Shopping

11 – Visit Your Classroom and Meet Your Teacher (5:00 – 7:00)

15 – First Day for Students (Kindergarten through 2nd Grade) – Lunch Begins

15–19 – 3K & 4K Preschool Home Visits

17 – Breakfast Begins

22 – PTO Fall Fundraiser Kickoff

22–26 – 4K Preschool Staggered Entry

22–Sept. 2 – 3K Preschool Staggered Entry

26 – School Family Celebration – Wear School T-Shirts

Woodruff Elementary School

Mrs. Brewton gave the following report:

Projected Enrollment	3 rd Grade – 208
	4 th Grade – 202
	5 th Grade - 192
	Total 602

1. June 6 – 24: Summer School was conducted from June 6th through June 24th. Third, fourth, and fifth grade students received instruction in reading and mathematics.
2. June 6-July 24: The Third Grade Summer Reading Camp was conducted for rising fourth grade students in need of academic assistance in reading comprehension and fluency. Students were selected based on winter and spring MAP scores. A state audit conducted by the State Department of Education revealed a commendation of the organization and teaching practices of this summer program.
3. July 15: School Supply Lists were delivered to local businesses by administrators to provide immediate access to the lists as a convenience to parents and community members in preparation for fall registration.
4. July 28: Fall registration was conducted by WES teachers and staff members from 8:00-4:00. Third, fourth, and fifth grade parents and students registered in the homerooms of classroom teachers. Registration forms and school supply lists were available for parents on the school website and in local businesses for their convenience.
5. July 29: New Employee Orientation was conducted at Woodruff Elementary School with office staff, administrators, and staff members. New personnel included teachers and Rising Star teachers: Trista Schar, Marlene Whiteside, Deidre Robinson, Jennifer Popper, Erin Patterson, Mandy Stallard, Katie Godchaux, Amanda Stoneseifer, and Aerial Wheeler.
6. August 8: Plans are underway to conduct Third Grade Orientation on August 16th. Third grade teachers will meet parents to review instructional expectations, school policies, and procedures. Following the classroom meetings, students, parents, and faculty members will gather in the school cafeteria for a spaghetti supper following classroom meetings.

Woodruff Middle School

Mrs. Brown gave the following report:

1. Summer School was held from June 6-June 24, and Excel Boot Camp dates were June 2-22. 36 students participated in summer programs.
2. Social studies teachers worked the week of June 12 and Language Arts teachers worked the week of June 27 modifying curriculum guides and creating benchmarking assessments.
3. Registration for Woodruff Middle School was held Thursday, July 28, from 8 am- 5pm. Families who could not attend this date will be accommodated the week of August 1. WMS registered 429 students.
4. Woodruff Middle School welcomes new staff to the building this year- Sharon West, 7th grade ELA teacher; Grant Ramsey, 8th grade math teacher; Britt McKinney, Literacy Coach (shared with high school); and Tyesha Williams, special education assistant.
5. Open House/Meet the Teacher will be held Thursday, August 11, 3-5 pm.
6. The Band Instrument Rental opportunity is set for Monday, August 31, 4-7 pm, in the band room of WMS.
7. 7th and 8th grade football practice begins August 15th. Meet the Cubs is August 29, 2016. The regular season begins the week of September 6th. The 7th grade team plays most contests on Wednesdays; the 8th grade on Thursdays. The coaching staff includes Will Lanford, Eddie Brooks, Daniel Westmoreland, Buck Mosteller, and Chip Hitchcock.
8. Girls Volleyball tryouts begin the week of August 15. The season opens September 7 at home against Cowpens. Tonja Westmoreland is the coach.

9. Football Parent and Players Meetings and Volleyball Parent Meetings will be held Monday, August 22 at the conclusion of practices.

Calendar of Events:

August 11	Meet the Teacher/Open House, 3-5 pm
August 22	Football Player/Parent Meeting, 5:45 pm, Cafe Volleyball Parent Meeting, 6:30 pm, Gym
August 29	Annual <i>Meet the Cubs</i> for Football, Volleyball, and Cheer, 5 pm
August 30	Football Jamboree in District 6
August 31	Band Instrumental Rental, 4-7 pm in Band Room at WMS
September 1	School pictures being taken
September 3	Volleyball Preseason Tournament, Upward Volleyball Facility
September 5	Labor Day Holiday
September 6-9	Fall Spirit Week at WMS
September 14	1 st Nine Weeks Interims go home
September 28	<i>See You at the Pole</i> , 7:15 am, sponsored by Cubs for Christ
October 14	Youth Night at the Woodruff vs Broome football game
October 18	Parent Conference Afternoon, 3-7 pm
October 19	1 st Nine Weeks report cards
October 21	Teacher Work Day: Parent Conferences, 9-Noon
November 8	Election Day- school holiday
November 12-15	Washington, DC Trip for 8 th grade

Woodruff High School

Dr. Aaron Fulmer reported the following:

1. All student and teacher schedules were mailed in July and related instructions given. Numerous parent conferences have been held regarding course schedules.
2. Registration for 2016-2017 was held on July 28, 2016 from 8:00 A.M. to 5:00P.M. WHS registered 525 students.
3. There are currently 771 students with schedules at Woodruff High School. Students continue to transfer into and out of WHS in the weeks leading up to the start of school.
4. The facility has been cleaned, and the final touches are being put in place for school opening.
5. Eighty-eight students completed the extended school year program, received credits and made progress toward graduation.
6. Eleven students completed their diploma requirements during the extended school year program.
7. Student athletes have been working throughout the summer and have attended various camps. A consistent group of young men and women have been conditioning in the mornings throughout the summer. This group represents players from all athletic teams at WHS.
8. Band members have been working throughout the summer and have begun band camp. Several instruments were purchased or refurbished. The competition program features music from the movie *Up*.

Instructional Report

Ms. Karen Neal provided the following information:

1. Meetings with each principal have been conducted to review programs and personnel. We have attempted to answer as many questions as possible and to plan as much in advance as possible while we await answers from SDE.
2. Advanced Placement scores have been received and historic data reviewed. 311 AP exams were administered in District 4 in 15-16. The success rate of students identified by AP Potential -as having a high probability of making a 3 or above on the test is one of the best ever.

3. PASS, WorkKeys, AP, and EOC scores have been received, reviewed, and analyzed by school and district administration. We await ACT and SCReady scores from the state. Computations have been made with local and previous year's state data. All data is used to target special assistance in deficient areas.
4. A revised teacher evaluation plan, meeting federal and state requirements, has been submitted to and approved by the State Department of Education. District administrators will review with teachers at each school during in-service and assist throughout the year. As always, a yearly calendar that includes dates for observation by district staff has been distributed to principals.
5. Each school operated an extended school year program during the summer.
6. All federal grants are in progress for submission to the SDE. This includes Title I, Title II, Title III, and CATE.
7. Both Fresh Start and HELP will continue to serve students as assigned in 16-17. Plans are to continue the Wolverine Express program through these two programs. All programs will be offered at the Spartanburg County School District 4 Learning Center (D4LC). (See attached summary for 15-16.)
8. The PowerSchool Parent Portal will continue to be available during 16-17. Parents without accounts were able to request an account at registration.
9. The IT staff has worked hard at completing the bulk of the projected summer projects, including replacement of teacher machines, updates to WHS business labs, installation of interactive boards, and the updating various software packages.
10. 100% of the 15-16 faculty members with certificates expiring on June 30, 2016 met requirements for renewal of their SC educator credentials.
11. The current version of the 16-17 district standardized testing calendar is attached. Most state testing must occur within the last 30 days of the school year and must be computer-based.
12. A new teacher orientation was conducted on July 14, 2016. Teachers were provided with information regarding the vision, mission and goals of the school district, met all principals and district office staff, and completed the necessary employment paperwork.
13. The Great Start student support initiative, co-sponsored by District 4, area churches and community organizations was held in the Activity Center on Saturday, July 30, 2016.

Instructional Reports - continued

Dr. Kim McAbee provided the following report:

1. Woodruff Primary School and Woodruff Elementary School held Read to Succeed Summer Reading Camps during the month of June. Assessment and attendance data were required by the SC Department of Education.
2. Teachers, literacy coaches, and administrators participated in various curriculum meetings throughout the summer. Curriculum guides were updated to ensure alignment with the standards.
3. Orientation for new employees was held on Thursday, July 14 at Woodruff Elementary School. New employees were addressed by Dr. Liston, school principals, and Officer Taylor. They completed payroll documentation and insurance paperwork with Mr. Benfield and Ms. Williams.
4. Great Start Woodruff was held in the District Four Activity Center on Saturday, July 30 from 8:00 – 10:00am. Thirty-six area churches/ministries collected school supplies for students (list attached).
5. Teachers (K – 3rd grade) are required to complete dyslexia training modules during the first week of inservice. Modules should be available on the SCDE website on August 1.
6. The Read to Succeed Regional Literacy Specialist will continue to conduct monthly Professional Learning Communities (PLCs) during the upcoming school year. District 4 and District 6 literacy coaches will meet at various schools. The coaches' final Read to Succeed course (Instructional Practices) will be delivered online.

7. The District Literacy Plan as required by the Read to Succeed legislation was approved. School Literacy Plans must be submitted by September 1.
8. Child Advocacy Attorney Carridy Bender will provide training on recognizing and reporting child abuse for all faculties on Wednesday, August 10.
9. Mental Health Counselor Nathan Hansen will provide training on recognizing signs of suicide for Woodruff Middle School and Woodruff High School faculties on Wednesday, August 10.
10. Parents will be notified that student flu clinics will not be offered in the schools this year. SC DHEC has informed districts that the flu mist is not available, as it is ineffective per the Center for Disease Control (CDC).
11. The employee flu clinic will be held on Wednesday, October 12. Employee annual health screenings will be Friday, October 21.
12. Spartanburg Districts 4, 5, and 6 will display student artwork at Chapman Cultural Center on January 8 – February 19. The Youth Art Month exhibit will be displayed from February 28 – April 9.

Mrs. Mary Johnson provided the following report:

1. Psychologist
We have two full time and one part time psychologists this year. The psychologists will handle evaluations as usual, but this year they will assist with behavioral interventions and counseling in order to help reduce behavior problems.
2. Dr. Jackie Babcock will work with 3 year old kindergarteners through 3rd grades, Joe Babcock will work with 4th through 9th graders, and Reginald Harrison will work with 10th through 12th graders, students in Adult Education and students placed in HELP, Fresh Start, Brookwood, and the Alternative School.
3. IDEA Determination Profile
This is sort of like a Special Education report card.
There are four possible Determinations or grades:
 1. Meets Requirements
 2. Needs Assistance
 3. Needs Intervention
 4. Needs Substantial Intervention
 This determination or rating is based on performance from the 14-15 school year. It is a year behind because 5 indicators are due during the summer.
We received a Determination of Meets Requirement, which is the highest rating. We received the rating of Meets Requirements for the 2012-13 and 2013-14 school years, also.
4. Category One uses Indicators 11 & 12 to measure compliance in the timely and accurate submission of data.
Indicator 11 Examines all students referred for Special Education to determine if they were placed or determined to be not eligible within a 60-day timeline after parents gave their written consent. We scored 100.00%
Indicator 12 Measures whether or not the deadlines for submission of the nine Indicators and seven Tables due throughout the year were met. We scored 100.00
5. Category Two uses Indicator 4B, 9, and 10 to measure whether or not we over represent Special Education students in 2 areas; and whether or not we are helping the students reach their post-secondary goals.
Indicator 4B: Examines Discipline Reports to be sure Special Education Students are not over represented in long-term suspensions and expulsions.
Indicators 9 and 10: Compare the percentage of children identified with disabilities to all students in the district to be sure we don't have an over representation in the number of Special Education students in the district or in any particular category of Special Education.

Indicator 13: Transition Compliance is checked by examining the Individual Education Plans (IEP's) for students age 13 and above to be sure we have developed appropriate IEP's. Parent surveys are conducted to be sure the district is providing transition services for children ages 16 and above.

6. Category Three: Examines Timely Correction of previously identified noncompliance issues to see if they were corrected within a year.
We haven't had any compliance errors to correct in three years.
7. Category Four: Examines whether or not the district appropriately uses assistive technology and differentiated instruction to help students with disabilities progress in the general education curriculum.
The district uses technology and specialized instruction to assist students who need extra help, so, that only students who qualify are placed in Special Education programs. This helped the district avoid being ranked as high risk.

Facilities

Board members received a printed update of facilities projects. Mr. Simpkins reviewed a PowerPoint presentation showing facilities projects.

Superintendent

1. Copies of the 2016-17 Visions Newsletter were provided.
2. Copies of the 2016-17 meeting schedule were provided.
3. The Opening Breakfast will be August 8 in the WHS Cafeteria. All board members are invited to attend. Serving lines will open at 7:30 AM.
4. As a small token of appreciation shirts were provided for board members.
5. Ms. Savannah Ray will be the guest speaker at the opening breakfast.
6. Copies of the SC State Dept. of Ed Rick Assessment results were provided. District Four scored an 11, which is Tier 1 (low risk).
7. Dr. Liston thanked administrators and staff for hard work getting ready for another school year.
8. We will be streaming home football games live on the internet this year. The radio is also planning to carry the games on the air.

BOARD ACTION

1. Student Fees were discussed. Administrators will study student fees and report back to board at a later date.
2. Approved the transfer of \$17,000 savings obtained from LED Lighting from the general fund to the construction fund.
3. Approved Ashley Brailsford as a kindergarten teacher at WPS for 2016-2017.