

SPARTANBURG COUNTY DISTRICT 4 BOARD MEETING NOTES

August 6, 2018

The District 4 Board of Trustees held its regular meeting Monday, August 6, at 7:30 p.m. in the Board Room. Agenda notice was distributed to Spartanburg Herald Journal and listed on the District website at spartanburg4.org/do/agenda.

Chairman Milton Smith called the meeting to order. Minutes of the June 4 meeting and June 25 Budget hearing and meeting were approved.

The following reports were given:

Woodruff Primary School

Mrs. Hodge gave the following report:

1. The WPS Summer Reading Camp operated in June. The Spartanburg Academic Movement offered grant money to support a class of rising second graders.
Project Purposes: Spartanburg County data illustrates a precipitous drop in reading ability among children in poverty during the summer between first and second grades. The first objective of this project is to eliminate and even reverse ELA “summer slide” among rising second grade children in poverty. The second objective is to incentivize creative strategies to reverse “summer slide” among children in poverty at each of three levels: rising second grade, rising third grade, and rising fourth grade. The teacher, students, and parents were offered incentives for successfully completing the requirements.
2. On July 28, we registered 660 students.
3. Teachers and administrators have worked on revisions to the curriculum guides this summer. The following is a list of other professional opportunities this summer and the attendees:
June 5 – 7 – Compassionate School Training – Jackie Babcock, Laura Turner, Casey Dover, Nicole Sheffield, and Ann Hodge
June 11 – 13 – Expanded ADEPT Training – Kim Fowler and Nicole Waters
June 20 – 22 – PCM Training – Casey Dover and James Taylor
4. DIAL 4 screening was held on July 20 for students not screened at the end of the school year and for late enrollees.
5. “Meet the Teacher” Day is August 16 from 5:00 p.m. until 7:00 p.m. Students and family members can visit their classrooms and meet their new teacher. Parents are also encouraged to send school supplies on this day.
6. Preschool home visits are scheduled for August 20 – 25. Preschoolers will begin staggered entry on August 27. Staggered entry provides for easier adjustment to school for young children. Parents are informed of this process during home visits.

August

Community Project: Helping Hands of Woodruff (paper products) and Woodruff Soup Kitchen Food Drive

Character Value Emphasis: Responsibility

Career Focus: “Be Our Guest...” (Hospitality and Tourism)

4-6 – Tax Free Weekend for Back to School Shopping

15 – Visit Your Classroom and Meet Your Teacher (5:00 – 7:00)

17 – First Day for Students (Kindergarten through 2nd Grade) – Lunch Begins

17, 18, 22, 23 – 3K & 4K Preschool Home Visits

21 – No school for students

22 – Breakfast Begins

24–29 – 4K Preschool Staggered Entry

24–Sept. 1 – 3K Preschool Staggered Entry

25 – School Family Celebration – Wear School T-Shirts

Woodruff Elementary School

Mr. Yount gave the following report:

1. Projected Enrollment: 3rd Grade- 207, 4th Grade- 227, 5th Grade- 205, Total- 639
2. During June summer school was held for fourth and fifth grade students needing instructional assistance in reading and math.
 - a. Read 2 Succeed Summer Reading camp was held for third students reading below the state mandated level for being considered on grade level.
3. During July supply lists were delivered to local businesses to allow parents to prepare for the 2018-19 school year.
4. July 12- New teacher orientation was held to welcome Lori Merck and Shanita Wallace to WES.
5. July 25 Registration was held from 8:00am-5:00pm. All teachers and staff participated in registration. Parents and students had the opportunity to meet their teachers for 2018-19. Approximately 415 students registered. Since registration, about 100 students have participated in late registration.
6. During July multiple rooms received new cabinets and blinds. New security doors were installed in the front lobby.
7. August 20 Teachers report for their first day. The administration has planned a week of in-service and planning time.
8. August 28 will be our Parent/Student Orientations, Third Grade (4:00), Fourth grade (4:45) and Fifth grade (5:30)
9. September 4-11 Book Fair Week
10. September 5-7 Grandparents Breakfast. Third Grade (9/5), Fourth Grade (9/6), and Fifth grade (9/7)

Woodruff Middle School

Mr. Lawson gave the following report:

1. Summer School was held from June 7 – June 27, with 42 students participating.
2. Registration for Woodruff Middle School was held Thursday, July 26, from 8 am- 5pm. Approximately two-thirds of the student body registered this date. Families who could not attend this date were accommodated the following week.
3. Woodruff Middle School welcomes new staff to the building this year;
Russell Mahaffey, assistant principal
Tamara Branch, 6th and 7th grade science teacher
Lane Farmer, 7th ELA teacher
Jonathan Gilstrap, band/music
Jon Jansen, PE/Health
Casey Kendrick, ½ day afternoon resource
Bill Kish, 6th grade science
Aaron Linder, special education
Danielle Thomas, 7th ELA
Candace Green, student assistant in 6th grade
Melanie Williams, student assistant in 7th grade
4. Open House/Meet the Teacher will be held Thursday, August 16, 4-5:30 pm.
5. The Band Instrument Rental opportunity is Thursday, September 12, 4:30 – 6 pm in the band room of WMS.

6. Football weights/training continues at WHS until August 8 with practice at WMS beginning August 13. Meet the Cubs is August 28 with a middle school jamboree vs. Fairforest on August 29. The regular season begins September 6 at home vs. Mabry.
7. Girls Volleyball tryouts are August 20 - 22. The season opens September 5 at home vs. Cowpens.
8. The "wall" in the main lobby is near completion and we look forward to giving it a touch of "Woodruff".
9. As of August 1, we have 637 enrolled with 9 students pending due to records.

Calendar of Events:

August 16	Meet the Teacher/Open House, 4-5:30 pm
August 23	Football and volleyball Player/Parent Meetings at 5:30pm cafeteria/gym
August 28	Annual <i>Meet the Cubs</i> for Football, Volleyball, and Cheer, 5 pm
August 29	Football Jamboree in D6 for WMS Cubs
September 3	Labor Day Holiday
September 6	School pictures
September 12	Band Instrumental Rental, 4-6 pm in Band Room at WMS
September 19	1 st Nine Weeks Interims go home
September 24-28	Spirit Week at WMS
September 26	<i>See You at the Pole</i> , sponsored by FCA
October 5	Youth Night at the Woodruff vs Newberry football game
October 10	PSAT test administration
October 23	Parent Conferences, 3pm-7pm
October 24	1st Nine Weeks report cards
October 26	Parent Conferences, 9am-noon
November 6	Election Day Holiday
November 10-13	Washington, DC Trip for 8 th grade

Woodruff High School

Dr. Aaron Fulmer reported the following:

1. All student and teacher schedules were mailed in July and related instructions given. Numerous parent conferences have been held regarding course schedules.
2. Registration for the 2018-2019 school year was held on July 26, 2018 and July 31, 2018.
3. There are currently 772 students with schedules at Woodruff High School. Students continue to transfer into and out of WHS in the weeks leading up to the start of school.
4. The facility has been cleaned, and the final touches are being put in place for school opening.
5. Fifty-two students completed the extended school year program, received credits and made progress toward graduation.
6. Eleven students completed their diploma requirements during the extended school year program.
7. Student athletes have been working throughout the summer and have attended various camps. A consistent group of young men and women have been conditioning in the mornings throughout the summer. This group represents players from all athletic teams at WHS.
8. Band members have been working throughout the summer and have begun band camp. Several instruments were purchased or refurbished. The competition program is entitled "*Hands*".

Instructional Reports

Dr. Kim McAbee reported the following:

1. Orientation for new employees was held on Thursday, July 12th at the District Administrative Office. Twenty-nine new employees were addressed by Dr. Liston, school administrators, and School Resource Officers. They completed payroll documentation and insurance paperwork with Mr. Benfield and Ms. Williams. They were able to set up their computer logins and have their school identification cards made during this time.
2. All certified teaching positions have been filled. A few non-certified vacancies are still posted on the district website.
3. Read to Succeed Summer Reading Camp was held at Woodruff Elementary School for 2nd and 3rd graders during the month of June. Mrs. Patti Burke served as program director and maintained the records. Assessment and attendance data were submitted to the SC Department of Education in July. An onsite visit was conducted by the SC Department of Education. The feedback was positive and indicated all components were in accordance with program guidelines.
4. Sixteen first graders at Woodruff Primary School participated in Spartanburg Academic Movement's (SAM's) Summer Climb program. Summer Climb is a literacy program designed to prevent the reading slide that can occur during the summer months. Mrs. Sarah Little served as director of this program.
5. SC is implementing Expanded ADEPT, a new teacher evaluation system, during the 2018-19 school year. To date, 40 teachers and administrators have been trained and certified as evaluators. Twenty-four teachers and administrators have participated in the mentor training.
6. The District Expanded ADEPT Implementation Plan was submitted to the SC Department of Education at the end of May. The plan has been reviewed and approved for the 2018-19 school year.
7. District Four has six teachers who will be evaluated at the induction level. They will be assigned mentors and participate in monthly induction classes. These classes support first year teachers, as they learn the teacher evaluation instrument utilized in SC. Their initial session will be a county-wide meeting in Spartanburg District Six.
8. Six teachers will be evaluated at the annual contract level. These teachers will participate in a formal evaluation process with a team consisting of a building administrator and peer evaluator.
9. Thirty-two continuing contract teachers will renew certificates on June 30, 2019. These teachers will participate in the comprehensive evaluation. Teachers complete this evaluation during the school year in which their certificates expire.
10. The SC Department of Education has developed a new online system for the completion of documents related to the Expanded ADEPT evaluation system for teachers and the PADEPP evaluation system for administrators. Administrators participated in a training in June. Teachers will be trained to utilize the system in August.

Mrs. Britt McKinney provided the following report:

1. All Federal grants are in progress for submission to the department of education. This includes Title I, Title II, Title III, Title IV, and CATE.
2. The Spartanburg District Four Learning Center will continue to serve students for the 2018-2019 school year. An additional session will be added to the Learning Center schedule. There will be a total of three sessions offered daily.
3. Teachers and staff participated in many trainings this summer for professional development. Teachers were trained at each school in Study Island and Schoology. Career Development facilitators were trained the week of July 30, and we are adding a new class under Project Lead the Way which involved a two-week training.

4. Great Start Woodruff was held July 29 at the Activity Center. There were 570 student book bags given by 37 churches, two non-profits, and many donations from companies and individuals in the community. Great Start served 232 families.
5. Officer Dawkins has been working at Woodruff Elementary and Woodruff Primary School. We now have three resource officers in Spartanburg Four.
6. The administrators for Spartanburg Four met our new mental health counselor for the school year August 1. Sharon Dockery will be working with Britni Morgan in our district.
7. Angie Gilbert, the new ESOL teacher, has been to training for updates regarding Title III/ESOL program.
8. Facebook went live July 23. Our posts have reached over 3,000 people. The most popular post includes the pictures from registration day.

Mrs. Jennifer Turner reported the following:

1. Test results for SCReady, SCPass, SAT, ACT, EOC and WIN (previously Workkeys) were received, reviewed, and analyzed. With the WIN assessment, interpersonal skills were also assessed.
2. Advanced Placement: 266 Advanced Placement exams were taken for the 2017-2018 school year. These scores were received, evaluated, and then compared to historical data. (See attachment) The success rate of identifying students using the AP potential as scoring a 3 or higher continues to show validity.
3. The state dropout rate for 2016-2017 was received July 26. This report contained multiple tables where the dropout rate was compared using multiple categories. (See Attachment)
4. Woodruff High School will continue to offer the following local board approved courses: Woodruff 101, College CP, Voc. Rehab., Theology I and II, Alg. and LA enrichment, and Leadership that Works.
5. The Power School Parent Portal will continue for the 2018-2019 school year. Parents without accounts were given information to request an account during registration at each school.
6. Technology Update: All staff computers were reimaged to move desktops from Windows 7 to Windows 10. Laptops that use Windows 8 will be reimaged during the summer of 2019.
7. The most up-to-date district standardized testing calendar is attached. Most state testing will occur within the last 20 days of the school year and be computer-based. (See Attachment) Many testing windows are missing and we await testing dates from the state for the 2018-2019 school year.

Mrs. Mary Johnson provided the following report:

1. 2018-19 Spartanburg School District Four Special Education Enrollment - Spartanburg District 4 has 434 students enrolled in Special Education for the '18-'19 school year; 409 in the district and 25 in Satellite Programs in Spartanburg Districts 5, 6, and 7. Last year at this time we served 408 Special Education students; 386 in the district and 22 Satellite students. The numbers are basically the same at Woodruff Primary School, Woodruff High School, and the Satellite Schools, but there was an increase of 7 students at Woodruff Elementary School and 15 at Woodruff Middle School. This is an increase of 26 students.
2. Woodruff Primary School - There were 103 Special Education students enrolled in August of 2017. The projected enrollment for August of 2018 is 104.
3. Woodruff Elementary School - There were 116 Special Education students enrolled in August of 2017. The projected enrollment for August of 2018 is 123.
4. Woodruff Middle School - There were 77 Special Education students enrolled in August of 2017. The projected enrollment for August of 2018 is 92.

5. Woodruff High School - There were 90 Special Education students enrolled in August of 2017. The projected enrollment for August of 2018 is 90.
6. Students Served In Satellite Programs
 - a. Berry Shoals in Spartanburg District 5 will serve 3 students from our district; 1 Elementary student and 2 Middle School students.
 - b. Roebuck Elementary in Spartanburg District 6 will serve 1 Primary School student from our district.
 - c. Dorman High School in Spartanburg District 6 will serve 1 High School student from our district.
 - d. McCarthy Teszler in Spartanburg District 7 will serve 13 students from our district; 3 Primary students, 1 Elementary student, 3 Middle School students and 6 High School students.
 - e. The Alternative School in Spartanburg District 7 will serve 2 High School students from our district.
 - f. Brookwood Academy in Spartanburg District 7 will serve 5 students from our district; 2 Middle School students and 3 High School students.

Facilities

Board members received a printed update of facilities projects as well as energy usage reports showing savings at all locations.

Superintendent

1. Shirts and hats were provided as a small token of appreciation.
2. Presented copies of 2018-2019 Board Meeting Schedule.
3. Opening Breakfast will be Monday, Aug. 13 at WHS. Board members are invited to attend.
4. SCSBA Annual Conference will be held Feb. 21-24.
5. Provided copies of the Renewable Water Resources (ReWa) annexation map. Briefly discussed approved housing developments in District Four.
6. Provided copies of Administrative Roles and Responsibilities as information.
7. The SCSBA School Law Conference will be held Aug. 24-25.
8. Presented Chris Bennett with his Level 1 certificate from SCSBA.

BOARD ACTION

1. Approved TIF agreement with City of Woodruff.
2. Approved Rebekah Ross as teacher at WPS.