

SPARTANBURG COUNTY DISTRICT 4 BOARD MEETING

May 6, 2019

The District 4 Board of Trustees held its regular meeting Monday, May 6, at 7:30 p.m. in the Board Room. Agenda notice was distributed to Spartanburg Herald Journal and listed on the District website at spartanburg4.org/do/agenda.

Chairman Milton Smith called the meeting to order. Minutes of the April 8, 2019 meeting were approved as submitted.

Special Presentation

The following students were recognized as William L. Howell Art Purchase Award Winners and received monetary gifts for their art pieces:

Ali Dixon – WPS Kindergarten – “One Girl Rocks”
Rachel Hayes – WES Grade 5 – “September Sun”
Adrienne Newton – WMS Grade 8 – “Italy at Night”

The following reports were given:

Woodruff Primary School

Mrs. Hodge gave the following report:

1. Calendar of Events for May 2019 is attached.
2. On April 20th, we celebrated NAEYC’s Week of the Young Child by holding a Trike-a-Thon to raise money for St. Jude Children’s Research Hospital. Students, who did not have helmets, were given donated helmets that they were allowed to keep. As of May 1st, we had collected \$9600.00. We are hoping to reach \$10,000 by the end of the week.
3. Desmond Robinson was selected as the Terrific Kid of the Year. He is a second grader in Mrs. Lynn Teague’s class. Desmond attended the Terrific Kid luncheon sponsored by Kiwanis Club with his mom and grandmother at First Baptist Church in Spartanburg. His mom is Deidre Robinson who teaches at Woodruff Elementary School.
4. The students enjoyed listening to tales told by the Stone Soup storytellers. Mrs. Rhodes coordinated that event on April 19th.
5. Gifted Art and Music screening will conclude by the middle of May. Students chosen to participate in those programs at WES will be notified before the end of school.
6. Second graders will tour WES on Monday, May 15th.
7. Graduation walk-through will be May 22nd.
8. Casey Dover and Laura Turner have been working with preschool and kindergarten teachers to prepare for our NAEYC reaccreditation year, which is next year. We will submit evidence online and prepare for visitors to observe and assess our programs, probably after November 2019.
9. Summer School will begin June 6th and end on June 28th.

	April				
	Grade Level	# on Roll	# in PS	Difference	Why
May	Early Head Start	15	0	15	Included in 3K Grade Level Count
	1/2 day 3K	5	0	5	Included in 3K Grade Level Count
	Full day 3K	57	80	-23	1 McT, 1 -Sheffield & 1 - Moon
	4k	156	161	-5	1 -Sheffield & 4 - Moon
	5K	202	207	-5	1 - McT & 4 - Humerez
	1st	208	217	-9	7 - Humerez & 2 - McT
	2nd	197	201	-4	3 - Humerez & 1 - Roebuck Elem
	Special Education	14	0	14	Included in Grade Level Count
	Moon	5	0	5	Included in Grade Level Count
		859	866	-7	4 -McT, 2 - Sheffield & 1 - Roebuck

Character Value Emphasis: Pervserverance

Career Focus: "What's Up Doc?" (Health Services)

22-May 10 – MAP Testing (Reading & Math) – 1st & 2nd Grades

6-10 – Teacher Appreciation Week *Please let our teachers (classroom & special area) and assistants know how much they are loved and appreciated.

8 – School Nurses' Day *Let Mrs. Williams know how much you appreciate her.

20 – 4K Field Trip to Upward Star Center

21 – Kindergarten field trip to Upward Star Center

22 – 1st grade field trip to Upward Star Center

23 – 3K Program @ 8:30

2nd Grade field trip to Upward Star Center

25 - 4K Program @ 8:15 and 9:00

27 – Memorial Day Holiday – No School

28 - Last Full Day of School

4K testing

29, 30, and 31– Half Days for Students – no breakfast or lunch served

29 – Kindergarten Graduation Programs (8:30 and 9:30)

30 – BBQ lunch for staff

31 – First and Second Grade Awards Day (8:15 and 9:30))

Woodruff Elementary School

Mr. Yount gave the following report:

Enrollment: 3rd Grade- 219, 4th Grade- 227, 5th Grade- 209, Total- 655

1. **April 12** – Students participated in the third nine weeks Terrific Kid Luncheon.
2. **April 17** – Interim Reports were sent home.
3. **April 22-26**- WES hosted it's Spring Book Fair.
4. **April 23** – WES hosted Family Literacy Night. We had approximately 450 people in attendance.
5. **April 24** – WES celebrated Administrative Professionals Day.

Woodruff Middle School

Mr. Lawson gave the following report:

1. Current enrollment figures:

6th – 228, 7th – 198, 8th – 209

2. End of year report cards will be mailed home June 3, 2018.
3. Stone Soup Story Tellers visited WMS on April 26. All students were able to hear from one or more of the tellers.
4. Fifth graders toured Woodruff Middle School Thursday, April 25. Student Council representatives and other current middle schoolers conducted tours and answered questions.
5. FCA sponsored an after school dance on April 26.
6. Choral and band performances were held April 30 and May 2 respectively.
7. SC READY testing began Friday, May 3.

Calendar of Events:

May 6	8th ELA Day 2
May 7	7th ELA Day 1
May 8	7th ELA Day 2
May 9	6th ELA Day 1
May 10	6th ELA Day 2/contracts due
May 13	8th Science
May 14	6th Science
May 15	EOC Alg. I and 7th social studies
May 16	EOC Eng I Day 1
May 17	EOC Eng I Day 2
May 20	6th math
May 21	7th math
May 22	8th math
May 23	Make-up testing/Diana Olencki Art Show – Woodruff Library/spring concert 930
May 24	Annual day
May 27	Memorial Day
May 28	ENCORE exams completed
May 29	6th Awards Day, 7, 8, Exams
May 30	7th Awards Day, 6, 8 Exams
May 31	8th Awards Day, 6, 7, Exams
	Teacher luncheon
June 1	work day
June 3	Last day of school
June 6 – 21	Summer School runs Mon – Fri from 8am – 230pm

Woodruff High School

Dr. Aaron Fulmer reported the following:

1. Interim reports were issued to students on April 17, 2019.
2. Seniors have received graduation supplies and information on commencement has been distributed to seniors.
3. In accordance with state regulations, third year high school students took the WIN test on April 9, 2019. The WIN test is the state sponsored career readiness assessment that replaced Work Keys.
4. The Woodruff High School Chorus and Band Nights of Music took place on April 30 and May 2 respectively.
5. R.D. Anderson Applied Vocational Center and USC-Upstate hosted a community wide job fair on May 1 from 2:00 PM to 6:00 PM. Woodruff High seniors as well as community members were encouraged to attend.
6. The Spartanburg Bar Association of lawyers and judges held a county-wide law essay contest for high school students. The given topic was how free speech and a free press are vital to a free society. First-place among all seniors in the county was Taylor Sennett. Honorable mention among the county's juniors went to Christopher Netzel and Ashley Miller.

7. Woodruff High School ranked 26th in South Carolina in the annual U.S. News and World Report high school ranking. This ranking includes charter and magnet schools from South Carolina. This was the highest ranking of any Spartanburg county school.
8. WHS is quickly approaching Advance Placement and End of Course Tests. AP testing will take place between Monday, May 6 and Friday, May 17. EOC testing will take place between Friday, May 3 and Wednesday, May 15. Students and teachers have been working together all year to prepare all year for these tests

Instructional Reports

Dr. Kim McAbee reported the following:

1. The Diana Olencki Secondary Art Show, sponsored by Friends of the Woodruff Library, will be held at 6:15 – 7:15pm on Thursday, May 23rd. This show honors art students at Woodruff Middle School and Woodruff High School. The “Presentation of Books” will be at 6:45pm.
2. Music and art teachers at Woodruff Primary, Woodruff Elementary, and Woodruff Middle are in the process of conducting screenings for artistically gifted and talented programs. Final selections will be completed by mid-May. Students, parents, teachers, and administrators may nominate students for these screenings. An outside musician or artist is required to serve on the final selection committee.
3. A meeting was held with school nurses on May 1st to review requirements for Medicaid billing and procedures for handling controlled substances. The immunization requirements for the 2019-20 school year were discussed.
4. The annual updates to the five-year District Strategic Plan and School Renewal Plans were submitted to the SCDE on April 30th. In addition, the District Proficiency-Based System Plan Evaluation and Gifted and Talented Plan were submitted.
5. As part of the Read to Succeed legislation, each school is required to complete an annual Exemplary Literacy Reflection Tool that addresses a variety of literacy practices. From ratings on this instrument, schools created up to three goals to address literacy needs.
6. Employees are finalizing ADEPT (teachers) and PADEPP (principals) evaluations in SC LEAD. This is the initial year utilizing this online system to enter results from classroom observations, progress toward student learning objectives (SLOs), and evidence that addresses the standards. It allows employees to track each stage of the evaluation process.
7. Expanded ADEPT evaluator training is scheduled for June 10th – 12th at the District Office. Training and certification are required to serve on an evaluation team for first and second year teachers. All administrators are required to have this training and pass the assessment for certification.
8. The Educators in Industry course will be offered for teachers and career development facilitators during the summer. Nine teachers have registered for the course. Participants will visit various industries and receive information that will be helpful in supporting students as they select particular careers.

Mrs. Britt McKinney provided the following report:

1. The Learning Center is currently serving 18 students. 10 students have already completed requirements for a high school diploma.
2. Great Start will be held in the Activity Center on August 3rd before the registration date of August 6th.
3. Summer school with transportation will be offered at all four schools.
4. The Federal Advisory Committee meeting was held May 2nd. Stakeholders were informed of how grants were spent last year. This time was used to gain input from administrators, teachers, staff, parents, and community members.
5. There are 30 students enrolled in the Adult Learning Classes being held at Woodruff Primary School.

6. Teachers are still using trial periods with various software to make a decision about a product for next school year. Professional development opportunities will be available when a product is chosen.

Mrs. Jennifer Turner provided the following information:

1. All schools continue the scheduling process for the 2019-2020 school year with course requests and grade level assignments.
2. School textbook coordinators have submitted all textbook pre-orders during the assigned ordering cycles, but we await decisions on funding.
3. Woodruff Primary School students in 1st and 2nd grade are in the process of completing the spring MAP testing. Students at Woodruff Elementary School and Woodruff Middle School have completed the spring MAP testing window. Principals and district administrators are currently analyzing data yielded from this testing window.
4. End of the year state required testing has begun. SCReady (Reading, Writing, and Math) and SC PASS (Science 4th, 6th, and 8th grade and Social Studies 5th and 7th grade) are being administered to students in grades 3-8. End-of-course exams will be administered to students currently enrolled in English I, English II (field test), Algebra I, U.S. History, and Biology I. In addition, Advanced Placement exams will be administered to appropriate students at WHS. The testing schedule has been shared with principals, counselors, and teachers and includes the testing of HELP, Fresh Start, homebased, SCAS, Scholars Academy, and Adult Ed diploma students as applicable.
5. Students in 5th, 8th, and 11th grade have completed the required survey that is included in the classroom environment section of the new report card model. Teachers are currently completing their surveys as well as parents of students in the respective grades listed above. In addition to this survey, students in 3rd- 12th grades participated in a Student Engagement Survey that is a weighted component of the report card. For Woodruff Elementary School and Woodruff Middle School, the Student Engagement survey accounts for up to 10% of the total score received. For Woodruff High School, the Student Engagement Survey accounts for up to 5% of the total score received from all categories.

Ms. Rachel Tranyham provided the following report:

1. Medicaid Audit
 - a. Maureen Ryan from the SCDE conducted the Medicaid Audit on April 25, 2019. The school district has no corrective actions that need to be made. Ms. Ryan made some suggestions for improvement in clinical note taking for nurses but overall she was impressed with Spartanburg District 4.
2. Rising students
 - a. We are currently working on a list for each school to include the rising Special Education students to each building. We will send that information to the principals in the next few weeks as we begin planning for next school year.
3. Surrogate Parents
 - a. In South Carolina, a person can serve as a surrogate parent as long as they have had local LEA surrogate parent training. A surrogate parent cannot be an employee of the LEA, DSS, or another agency (public or private) responsible for the care of the student. We are currently looking for possible surrogate parents to serve in your schools as needed. We will offer a surrogate parent training this summer once we have identified individuals willing to serve.
4. Summer Professional Development
 - a. Marilyn Friend Workshop for all Spartanburg Special Education Teachers and Directors, June 4

- b. Educators in Industry, July 8-11
- c. IEP Training for district Special Education Teachers, TBD
- d. IHP Training for district nurses in collaboration with Anderson School Districts offered by Maureen Ryan at the SCDE, TBD

Facilities

Board Members received a printed update of facilities projects.

Superintendent

1. Thanked board once again for providing End-of-Year Luncheons for schools. Luncheons will be held May 30 at WPS and WHS, May 29 at WES, and May 31 at WMS.
2. This is Teacher Appreciation Week. We will honor educators on May 8 with bagels and muffins from Panera Bread.
3. Retirees will be recognized at the June board meeting. The Budget public hearing and meeting will be held June 24 beginning at 6:00 p.m.
4. Filing deadline will be July 15 for any potential school board candidate.
5. Feasibility study will be presented at August board meeting during executive session.
6. Thanked Chris Bennett for attending the NSBAC and asked him to give a brief overview of the conference.

Board Action

The board approved the following personnel:

1. Amber Ragsdale – WPS Teacher
2. Susan Guillot – WPS Teacher
3. Kimberly Reid – WES Guidance Counselor
4. Kayla Hamilton- WES Media Specialist
5. Joseph Federspiel – WHS Teacher
6. Ryan Perkins – WHS Teacher