

SPARTANBURG COUNTY DISTRICT 4 BOARD MEETING NOTES

February 5, 2018

The District 4 Board of Trustees held its regular meeting Monday, February 5, at 7:30 p.m. in the Board Room. Agenda notices were distributed to Spartanburg Herald Journal and listed on the District website at spartanburg4.org.

Chairman Milton Smith called the meeting to order. Minutes of the January 11 meeting were approved.

Special Presentation

Mr. Lee Bailey, City Manager for the City of Woodruff gave a brief presentation on development in the Woodruff area.

The following reports were given:

Woodruff Primary School

Mrs. Hodge reported the following:

1. Calendar of Events for February 2018 was provided.
2. Preschool enrollment is scheduled for March 15, 2018. We will enroll students for 3K, 4K, and any new kindergartners for the 2017-2018 school year.
3. A new group of USC Upstate clinical students will observe in preschool classrooms this semester. These students are working toward a degree in Child Development and Family Studies.
4. We were very excited with the turnout for our Family Engagement Day programs. Family members were able to visit classrooms and learn more about what their child is learning and how to help him/her at home. We received 441 surveys following the event and 89% of the attendees said they preferred this program in the classroom as opposed to our mid-year Success Day in the cafeteria. We will continue to have our end-of-the-year programs in the cafeteria because they are structured in a different way.
5. Thirteen students qualified for the academically gifted and talented program based on the CogAt and/or ITBS testing administered in November. Approximately forty students qualified to participate in the Project STAR testing, which will be conducted in February. Qualifying criteria are established by the state.
6. Dr. Christin Smith will conduct WIDA testing at WPS from February 5th through the 15th.

Enrollment

January				
Grade Level	# on Roll	# in PS	Difference	Why
Early Head Start	6	0	6	Included in 3K Grade Level Count
Family Literacy	0	0	0	Included in 3K Grade Level Count
1/2 day 3K	1	0	1	Included in 3K Grade Level Count
Full day 3K	63	75	-12	3 -Moon, 6 - Childcare & 3 -Sheffield
4k	155	159	-4	1- McT and 3 - Moon
5K	216	220	-4	1 - McT, 2 - Moon & 1 - Humerez
1st	197	199	-2	1 - Abner Creek & 1 - Humerez
2nd	204	211	-7	7 - Humerez
Sp. Education	9	0	9	Included in Grade Level Count

Moon	7	0	7	Included in Grade Level Count
	858	864	-6	1 - AC, 2 - McT & 3 - Sheffield

February

****Look for information this month about the WPS Science Fair.**

Community Project: Spartanburg Children's Shelter

Character Value Emphasis: Problem Solving

Career Focus: "Scientist at Work" (Science, Technology, Engineering, and Mathematics)

1–28 – Black History Month; National Children's Dental Health Month

1 – Casey Dover, Amanda Jamison, and Marie Davis attend Upstate Consortium at Furman

5 – Mrs. Hodge to Columbia with Ms. Neal, Jennifer Turner, and Laura Turner

5–9 – National School Counseling Week **We love you, Mrs. Sheffield!*

7 – Interim Reports Issued for 1st & 2nd Graders

7 – 2nd Grade field trip to Publix

14 – Valentine's Day Parties

19 – Make-up day for students

19–23 – Custodian Appreciation Week **WPS Custodians are the very best! Thank them for keeping our school so clean for us every day.*

20 - 21 – Students turn in Science Fair projects

22 – Science Fair projects are judged

23 – Science Fair winners announced

23 – School Family Celebration – Wear School T-Shirts

24 – Career Fair at USC Upstate

26–March 2 – Dr. Seuss Week

26 - Science Fair open for viewing to all from 3:00 to 3:30 p.m

28—Spring picture day (all grades)

Woodruff Elementary School

Mrs. Turner gave the following report:

Enrollment: 3rd Grade- 228

4th Grade- 202

5th Grade- 217

Total Enrollment: 647

1. January 12: 2nd Nine Weeks Homework and Spirit Day Celebration: 480 students participated in the end of 2nd Nine Weeks with a movie and snack to celebrate homework completions.
2. January 16: 2nd Nine Weeks Awards Program: During the 2nd Nine Weeks Awards Program, students were recognized with the following awards: "A" and "B" Honor Roll, Perfect Attendance, and 2nd Nine Weeks Terrific Kid. All students were recognized for their recent efforts during winter MAP testing with the MAP Testing Achievement Award. Please find the total number of distributed awards listed below in addition to student recognitions attached.
3. January 23: Helping Hands Ministry Night: Student Council members, under the direction of Ms. Katie Godchaux, WES school counselor, worked within the Woodruff community to serve dinner.
4. January 23: Winter MOCK Testing: Students at Woodruff Elementary School began the simulated version of spring testing. Students completed testing in writing, reading, and math as preparation for state testing that will begin May 7.
5. January 25: 2nd Nine Weeks Terrific Kid Luncheon: 49 students were honored with a Terrific Kid luncheon held in the Woodruff Elementary School Media Center. Students enjoyed lunch together and celebrated their accomplishments.
6. January 25: WIDA Presentation: Dr. Smith, ELL instructor for the district, presented a refresher in-service for faculty and staff. Presentation included sample questions from the ACCESS test, review of domains, and strategies teachers may utilize to reach this specific subgroup.

7. January 29: Gateway Elementary School Visit: Faculty from Gateway Elementary School visited Woodruff Elementary School to complete classroom observations and to discuss WES’s recent success on the SCPASS test regarding the Science and Engineering Standard. Guests toured the school, visited classrooms, and debriefed with 4th and 5th grade teachers. Instructional Coach for Gateway Elementary School, Mrs. Dell’Oso commented, “The experience was phenomenal, and I appreciate your incredible organization and hospitality. The whole day was extremely beneficial for our teachers and leadership team. We walked away with many great ideas to bring back to Gateway.”

2nd Nine Weeks Award’s Program

Grade Level	“A” Honor Roll	“B” Honor Roll	Perfect Attendance	Terrific Kids	Top Five
3	39	87	58	Lexi Norris Gabe Sutphin Kyleigh Jones Addison Davis Izzy Gambrell Luke Caldwell Jolin Pettay Braylon Scott Kieran Goodman Kailey Nabors Ezra Jacobs Alexia Aveiro Bryce Collins Chloe Cothran Anthony Gomez Alayna Schlafly Samuel Esteban	Jolin Pettay Madison Durham Ethan Ballard Khalil Robinson Stella Harrison Savannah DeLuc
4		77	58	Ihona Wilkes Miller Patton Kaleanna Browning Evan Taylor Ke’Ajah Sullivan Nathan Moorman Mary Ellis Mitchell Esteban Garcia Lily Owens Gage Casey Isabelle Trigueros Alex Velazquez Maliyah Higgins CJ Smith Grace Venth	Matthew Weathers John Miles Bowling Maggie Smoak Georgia Amick Payton Burke Taylor Martin Allie Burden
5	43	91	70	Emma Stubbs Dawson Anderson Da’Nyshia Foster Aiden Pearson Cheyenne Dickerson Sam Dotson	Leah Brown Olivia Lee Ivy Kate Rhodes Kara West Bennett Brockman

				Ziva Lanier Andrew Taylor Carila Blassingame Jessie Johnsen Marie Mendoza Louis Phelps Chapman Newsome Alex Garcia Cassie Patterson Jayceon Manning Jonathan Bevill- Grubbs	
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Woodruff Middle School

Mrs. Denise Brown gave the following report:

1. Current enrollment figures:
 - 6th – 206
 - 7th – 212
 - 8th – 204
2. Interim reports for 3rd nine weeks will go home February 7.
3. The spring MAP testing window opens February 20. All students will take a math and a reading assessment.
4. Connor Thacker is the school’s Geography Bee winner. Klay Manley placed 2nd and Ben Burden placed 3rd. The Bee was held Jan 31.
5. Jena Daniels is the school’s Spelling Bee champion and will compete in the regional bee February 17 at USC-Upstate.
6. The county-wide ceremony honoring Junior Scholars is March 1 at Converse at 6 pm.
7. The Guidance Department has held IGP (individual graduation plan) meetings with 75% of the 8th grade class. Our goal is to conduct face-to-face meetings with 80% of students/parents.
8. Edward Jones sponsors Athlete of the Week recognition for Woodruff Middle School athletes. Winter sports recognition goes to Alejandro Quezada, wrestling, Haley West, girls basketball, and Tae Goggins, boys basketball.
9. Gabe Ellison finished 3rd in the middle school state wrestling tournament.
10. The Foothills Conference Basketball Tournament begins February 4. Woodruff Middle School is hosting the event this year.
11. Charleston County Schools will have representatives visiting WMS in March.

Calendar of Events:

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| February 7 | Interims issued |
| February 12-16 | Book Fair in Media Center |
| February 14 | ENGAGE meeting until 4:30 |
| February 19 | Winter Sports Banquet, 7 pm, WMS Gym and Café
Student attendance day now. |
| February 23 | 6 th gr Georgia Aquarium Field Trip |
| February 24 | Citizen Scholars meeting, 10-2 pm |
| February 27 | Lego Club, 3-4:30 pm |
| March 19 | Youth Art Month Drop-In Reception at Chapman Cultural Center, 5:30pm |
| March 21 | 3 rd Nine Weeks Report Cards issued |

Woodruff High School

Dr. Aaron Fulmer reported the following:

1. WHS Guidance Counselors continue to meet with students and parents to make individual plans for the 2018-2019 school year that coordinate with the long term goals of the students.
2. Woodruff Middle School Eighth Graders toured WHS on January 12, 2018. Student Council members acted as guides and the students were given an overview of the school as well as encouraged to begin thinking about post-secondary goals.
3. Woodruff High School held the annual eighth grade parents' night on January 16, 2018. Parents were given an overview of the academic options at Woodruff High School and given an opportunity to ask questions of administrators and counselors.
4. Ms. Heather Abrams, Guidance Counselor, has been coordinating career encounters at lunch. She contacts and schedules representatives from various careers to answer questions and talk to students during the lunch period. A variety of careers have been represented including professional, technical, and the armed forces.
5. Representatives from R.D. Anderson met with the freshmen class on Tuesday, January 30 to discuss the opportunities and options at the R.D. Anderson Applied Technical Center. Additionally, R.D. Anderson representatives will be back on campus on Feb 12, 15 and 16 to complete course registration for the 2018-2019 school year.
6. Parents of Woodruff High School Varsity and Junior Varsity athletes were asked to participate in a survey regarding the program format for athletic award. 77 surveys were returned to Woodruff High with results are listed below:

- 50% **Continue with the current plan**: All athletes and parents assemble in a group for specified awards and then break out into individual sports groups for team awards.
- 23.4% **Have all the awards presented in a group assembly**: All the athletes and parents assemble in a group setting for all awards. Every athlete and parent would get to see the team awards for every team. This could be done in conjunction with refreshments or a meal.
- 26.6% **Each team hold an individual awards event**: Each team would hold an individual awards event. Each team would determine the details of their awards program. In this option, there would be no general assembly.

Instructional Reports

Ms. Neal provided the following information:

1. Staffs from each school attended a workshop on preparing Power School for the new school year. All Power School data bases were prepared to enable scheduling for the 2018-2019 school year.
2. Fresh Start is fully functioning at the Learning Center. Current enrollment is 9. Project HELP continues to serve homebased and homebound students. Current enrollment is 15. Students continue to progress in the Wolverine Express program. Several will be taking EOC tests in the spring.
3. District administration continues to observe all programs in all schools on a rotational basis. In addition, formal teacher evaluations for second semester have resumed.
4. Pre-School enrollment for 4-year-olds has been tentatively scheduled for March 15 from 8:30 AM until 2 PM at the District Activity Center. A plan to communicate with area residents is being developed and has been distributed to all administrators for input. In addition, we hope to continue the offering of 3K classes based on need and space available. Parents will be able to sign up their three-year-olds at the same time.
5. The countywide ceremony to recognize Junior Scholars will be held March 1 at Converse. District 4 had 15 Junior Scholars in 17-18.

6. The afterschool program will begin on Monday, February 19 at Woodruff Elementary and Woodruff Middle School. Each school sets criteria for selection into this program.
7. Teachers, whose certificates expire in June, 2018 have been notified of their renewal credits.
8. IT, district, and school staff have conducted individual school meetings to review the testing plan to troubleshoot potential issues with online testing in the spring. Mock testing sessions have simulated actual sessions and have been beneficial in fine tuning the process.
9. District administration is beginning the software review process for 18-19 to include both instructional and management software delivery systems.
10. The Spartanburg County Career Fair will be Feb. 24 at USC-Upstate.

Dr. Kim McAbee provided the following report:

1. Woodruff High School will be hosting four 50-hour clinical students in math, science, and social studies during the spring semester. Woodruff Elementary School will be hosting two 96-hour clinical students in special education. All students are enrolled at USC Upstate.
2. District Four will be attending the Anderson University Education Networking Event on Monday, February 26 in an effort toward early recruitment of teachers.
3. Administrators at Woodruff Primary and Woodruff Elementary Schools are beginning to plan the Read to Succeed Summer Reading Camps. Literacy coaches from both schools will be attending a R2S Summer Reading Camp Symposium on February 28 to learn about updates to the program.
4. Preschool Enrollment for the upcoming school year will be held on Thursday, March 15 at the District Four Activity Center (8:30am – 2:00pm).
5. Youth Art Month at the Chapman Cultural Center is scheduled for March 11 – April 15. Artwork from all Spartanburg County schools will be on display during this exhibit. District Four will host the county-wide reception on Monday, March 19.
6. ESOL students are scheduled to begin WIDA ACCESS online assessments on Monday, February 5. Testing will be concluded at all schools on March 23. Dr. Christin Smith conducts the testing throughout the district.
7. SC Youth Suicide Prevention Initiative training is schedule to be held in District Four on Tuesday, February 27. SCYSPI is a program of the SC Department of Mental Health.
8. Counselors, teachers, and administrators have the opportunity to participate in Compassionate Schools training in June. Several staff members plan to take advantage of this opportunity.
9. Adult Education is currently serving 54 students in the GED program. The morning session serves 26 students, and the evening session serves 28 students. Twenty-two students have obtained WorkKeys certificates (2 gold, 15 silver, and 5 bronze).

Ms. Mary Johnson reported the following:

1. The Employability Credential Timeline
 January 22 Roll out of details of Employability Credential at Ten at the Top Meeting in Greenville
 January 30 Meeting with Rhonda Mumsford, State Post-Secondary Transition Coordinator, in District Office of Spartanburg Four
 February 1 SC Employability Credential Prep Meeting at Myrtle Beach
 February 6 Meeting with Johnnie Lynn Crosby, Regional Director of Business Solutions of SC Works Upstate/Greenville, and Hannah Jarrett, Supervisor of Dial A Ride of United Way, to develop a transportation plan for students. This plan will be required to transport the students to earn the 360 hours of Work-Based Learning/Training Experience required for an Employability Credential..
 February 16 Discussion of Details of SC Employability Credential at the Directors' Roundtable Meeting
 February 22 Clemson Field Trip sponsored by Vocational Rehabilitation to tour campus and learn more about the Life Program

February 26 SC Employability Credential Launch Workshop

August 20 Implementation of Employability Credential for 9th graders

2. The SC Employability Credential The SC Employability Credential was designed to replace the Certificate of Attendance currently given to non-diploma high school graduates. The SC Employability Credential is a state recognized certificate which recognizes that a student has completed the requirements, indicating that he/she has developed skills and knowledge to prepare him/her for post-secondary employment and/or education as well as community-based living, as appropriate.

Parts of the Employability Credential

1. Work-based learning/training-paid or unpaid opportunities to develop work skills, work expectations, and work behaviors. This can occur in a school and/or a community setting.
- 2A. Competitive Employment-must work in a competitive labor market on a full-time or part-time basis, in an integrated setting that consists of individuals who are not disabled, and who are in comparable positions as the individual with a disability.
 - B. Must work in a setting where an individual is compensated at or above the minimum wage, but not less than the customary wage and level of benefits paid by the employer for the same or similar work performed by individuals who are not disabled.
3. Employability Education-instruction, services, and supports that will prepare the student to attain a job after completion of the Employability Credential. It encompasses:
 - ❖ career exploration
 - ❖ vocational education
 - ❖ functional skill development needed for the work place
 - ❖ focus on job-readiness skill
 - ❖ may include Career and Technical Education programs & services
3. Readiness Assessment Work-formal assessments (norm referenced or criterion referenced) that measure a student's skill set in relation to skills that are necessary for competitive employment in the community.
5. Course Requirements-24 credits
 - 4 English
 - 4 Math
 - 2 Science
 - 2 Social Studies
 - 1 Health/PE or equivalent
 - 1 Technology course
 - 4 Employability Education
 - 6 Electives (including work experience)
6. Adhere to the attendance policy
7. Complete a career portfolio-this must include a multimedia presentation project
8. Obtain work readiness assessments-results must demonstrate that the student is ready for competitive employment.
9. 360 hours of Work-Based Learning/Training Experience
 - ❖ school-based, community-based, and/or paid/unpaid
 - ❖ must align to student interests, preferences, and post-secondary goals/IGP
 - ❖ paid employment must be minimum wage or above

Facilities

Board members received a printed update of facilities projects.

Superintendent

Dr. Liston reported the following:

1. Copies of the 2018-19 personnel timeline were provided.

2. Reminder that Ethics Reports are due by March 30.
3. Updated board members on student days missed due to weather and reviewed laws governing make-up days.
4. Noted that a copy of the SCSBA Legislative Update with notes regarding the 2018-19 was sent to board members as information.
5. Board conference packets were given to all board members attending the conference.
6. Each board member received an invitation to the Jr. Scholars program.
7. 2DAC – Two Days at the Capitol is coming up. The date for Spartanburg County is April 12. Encouraged board members to attend.
8. Gave a brief update on the SC High School League meeting with the Appellate Panel.

BOARD ACTION

1. Approved the 2018-2019 school calendar.
2. Approved returning teacher contracts for all schools for the 2018-2019 school year.