

SPARTANBURG COUNTY DISTRICT 4 BOARD MEETING NOTES

January 11, 2018

The District 4 Board of Trustees held its regular meeting Thursday, January 11, at 6:00 p.m. in the Board Room. Agenda notices were distributed to Spartanburg Herald Journal and listed on the District website at spartanburg4.org.

Chairman Milton Smith called the meeting to order. Minutes of the December 4 meeting were approved.

The following reports were given:

Woodruff Primary School

Mrs. Hodge reported the following:

1. Calendar of Events for January 2017 was provided.
The Office of Early Learning and Literacy (OELL) will begin unannounced CDEP school site visits the week of January 8 to monitor for adherence to CDEP guidelines. Classroom schedules, DSS license information, CDEP income eligibility, teacher professional development and verification of curriculum are among some of the items that will be checked. Classroom observations will be conducted by the visitor(s), who will then meet with the teachers and administrators to provide feedback.
2. First and second graders completed MAP assessments in December. Teachers and members of the leadership team are reviewing student, class, and grade level data as we plan for the second semester.
3. We were very pleased with the turnout for "Visit with Santa" on December 8.
4. Mid-year evaluations for teachers who are being formally evaluated have been completed. WPS administrators have reviewed the results of the SAFE-T evaluation with those teachers.
5. We will celebrate students' achievements (4K – 2nd grade) on our Family Engagement Days (previously called Success Days) January 16 – 19. Parents will be invited to visit classrooms for special events planned by the teachers and students. We hope the parents leave with a better understanding of the structure of their child's day, their child's goal(s) for the second semester, and can meet some of their friends.

December				
Grade Level	# on Roll	# in PS	Difference	Why
Early Head Start	8	0	8	Included in 3K Grade Level Count
Family Literacy	1	0	1	Included in 3K Grade Level Count
1/2 day 3K	0	0	0	
Full day 3K	62	76	-14	2 -Moon, 9 - Childcare & 3 -Sheffield
4k	156	161	-5	1- McT and 4 - Moon
5K	216	220	-4	1 - McT, 2 - Moon & 1 - Humerez
1st	199	201	-2	2 - Humerez
2nd	206	212	-6	6 - Humerez
Special Education	9	0	9	Included in Grade Level Count
Moon	8	0	8	Included in Grade Level Count
	865	870	-5	2 - McT & 3 - Sheffield

January

Community Project: Spartanburg Children's Shelter

Character Value Emphasis: Integrity

Career Focus: "Down on the Farm" (Agriculture, Food, and Natural Resources)

1 – 31 – School Board Recognition Month **Thank a School Board Member for providing excellent leadership and vision for Spartanburg District 4.*

10 – Report Cards Issued (PreK–2nd Grade)

15 – Dr. Martin Luther King, Jr. Holiday – No School

16-19 – School Mall Fundraiser

16–19 – Family Engagement Days (PreK–2nd Grade)

16 – 3K and 4K – 8:15

17 – 5K – 8:15

18 – 1st Grade – 8:15

19 – 2nd Grade – 8:15

24 – Class Picture Day

26 – School Family Celebration – Wear School T-Shirts

31 – 100th Day of School

Woodruff Elementary School

Mrs. Turner gave the following report:

Enrollment: 3rd Grade- 227

4th Grade- 202

5th Grade- 218

Total Enrollment: 647

1. December 5: WES faculty and staff reviewed SC Ready Data in grade level meetings to analyze subgroup and standard strands to assist in the identification of students for academic intervention programs.
2. December 11- December 15: The Holiday BOGO Book Fair provided students a variety of books for every reading level.
3. December 13: WES Computer Lab Managers participated in Virtual Keyboarding Training provided by the state. WES students will incorporate this program into their weekly computer lab time beginning in January.
4. December 18: Club of Dreamers mentors and mentees participated in a drop-in throughout the day to celebrate the end of the 1st semester. Refreshments were provided for this special time for the mentors and mentee.
5. December 18: Fourth and fifth grade students participated in a classroom spelling bee. Each homeroom class had one winner that participated in the Woodruff Elementary School Spelling Bee on December 18. The 2017-2108 Spelling Bee winner was 5th grader Sawyer Peralta with 5th grader, Keagen Scott as 1st runner-up. Sawyer will compete in the 2018 Regional Spelling Bee on Saturday, February 17, 2108.
6. December 19: Woodruff Elementary School students participated in a December fundraiser for grade level end of the year field trips. This fundraiser collected \$2,185.00 and all money collected will go towards each grade level field trip.
7. December 21: The 2017 Christmas Program featured all 5th grade students, WE Singers, and WES Panhandlers. Students demonstrated their talents on multiple instruments and provided vocals under the direction of Mr. Barry Wash, WES music teacher.
8. January 5: The WES Principal's Vacancy for the 2018-2019 posted in *The State*, *Greenville News*, CERRA, and SCASA. On January 8, an email with the Principal's vacancy announcement was sent to all Spartanburg Four email users. Applications will be accepted January 5-January 19, 2018.

Woodruff Middle School

Mrs. Denise Brown gave the following report:

1. Current enrollment figures:
6th – 205
7th – 212
8th – 203
2. 2nd Nine Weeks report cards were sent home January 10. Interim reports for 3rd nine weeks will go home February 7.
3. The spring MAP testing window opens February 20. All students will take a math and a reading assessment.
4. All 6th and 8th grade homerooms have completed a career interest inventory provided through SCOIS (South Carolina Career Information System). SCOIS is an internet-based career educational resource. Data is saved by user and may be accessed at future dates as students continue to explore possible career interests.
5. Fifteen 8th graders have qualified as Junior Scholars. Students took the PSAT in October and earned qualifying scores equivalent to juniors in high school in one or more of three areas- critical reading, math, and writing. The county-wide ceremony honoring these students is scheduled March 1 at Converse at 6 pm.
6. 8th grade registration for the 2018-2019 year is underway. The Parent Meeting is scheduled January 16 at WHS, and students will tour WHS January 12. Registration for grades 5, 6, and 7 will begin in February.
7. Edward Jones sponsors Athlete of the Week recognition for Woodruff Middle School athletes. Winter sports recognition goes to Gabe Ellison, wrestling, Gabby Campos and Jenna Peace, girls basketball, and Jailen Tribble, boys basketball.
8. WMS girls basketball won and are region champions for the 5th consecutive year.

Calendar of Events:

January 10	ENGAGE meeting, 3-4:30pm
January 12	8 th grade tours at Woodruff High School
January 15	Martin Luther King Holiday- no school
January 16	8 th grade Parent Night at Woodruff High School
January 20	All Region Band Auditions
January 23	Lego Club meeting, 3-4:30pm
January 27	Citizen Scholars meeting, 9-1 pm
February 1	Basketball playoffs begin
February 7	Interims issued
February 12-16	Book Fair in Media Center
February 23	6 th gr Georgia Aquarium Field Trip
March 19	Youth Art Month Drop-In Reception at Chapman Cultural Center, 5:30pm
March 21	3 rd Nine Weeks Report Cards issued

Woodruff High School

Dr. Aaron Fulmer reported the following:

1. The WHS Chorus and Band presented a music program during an assembly prior to Christmas holidays in addition to community concerts in December. The WHS Chorus performed at Woodruff First Baptist Church and for the Rotary Club. The WHS Marching Band performed in the Woodruff Christmas Parade and the Spartanburg Christmas Parade.
2. The state mandated teacher evaluation process is on schedule and will be completed this spring.
3. WHS Freshmen attended a field trip to the R.D. Anderson Vocational Center before Christmas break to explore the training and educational options at the center.

4. On December 1, 2018 WHS provided ice cream sundaes to all students in appreciation for their hard work first semester and for their excellent EOC tests scores in the spring of 2017.
5. WHS held first semester exams on December 18-21. First Semester Report Cards will be issued on January 10, 2018.

Instructional Reports

Ms. Neal provided the following information:

1. School and district administrators continue to prepare for state testing which begins in February with ACT, NAEP, and WIDA. Students in grades 3-8 will take ELA, math and writing tests called SC Ready, and students in grades 4-8 will take PASS Science and Social Studies during the last 20 days of the school year. All tests will be given online except ACT/SAT. In addition, District 4 will also be participating in STAR testing in February and March to identify G/T students.
2. Current enrollment at Fresh Start is 9. Current enrollment at Project HELP is 14. Three students have completed units of proficiency credit through Wolverine Express.
3. Quarterly and semester grades were entered, and report cards for WES, WMS, and WHS were printed via Power School for distribution on January 10.
4. The preregistration process for 18-19 is underway with class meetings, district enrollment reviews, and initialization of the scheduling process in PowerSchool.
5. Administrators and staff have been busy in submitting reports to the SDE to include 45-day funding reports, pre-coding, and special population's reports.
6. The induction class for first year teachers continues to meet monthly.
7. District administration is reviewing SLO data from winter assessments in keeping with state regulations.
8. All Spartanburg county school districts will recognize all Junior Scholars at an awards presentation on Thursday, March 1 at 6:00 PM at Converse College. Woodruff Middle School has identified 15 Junior Scholars.
9. All Safe-T teacher evaluations and teacher conferences have been completed for first semester.
10. Kindergarten teachers participated in completing the Early Development Instrument, sponsored by the Spartanburg Academic Movement. This process identifies needs in specific geographic regions in order to provide the needed services to families.

Dr. Kim McAbee provided the following report:

1. Schools are assessing progress toward their goals in preparation for the annual update of the School Renewal Plans. These updates must be submitted to the SC Department of Education by April 30. In addition to the three goal areas required in the School Renewal Plan, this year's plans must include Read to Succeed literacy goals and gifted and talented goals.
2. Principals have completed the mid-year review of progress toward their professional development plans. For the remainder of the year, they will collect evidence related to the PADEPP standard of instructional leadership and complete self-assessments.
3. Participants of the Expanded ADEPT training have passed assessments to receive their certification. This certification allows them to evaluate teachers on the new teacher evaluation instrument, which will be required by the SCDE in 2018-19.
4. The window for administering Performance Task Assessments (PTA) is February 20 – March 8. These assessments will provide students an opportunity to qualify for the gifted and talented program. Eighty-five students in grades 2 – 5 have already met one qualifying criteria and will participate in this additional opportunity.
5. Youth Art Month at the Chapman Cultural Center is scheduled for March 11 – April 15 Artwork from all Spartanburg County schools will be on display during this exhibit. District Four will host the county-wide reception on Monday, March 19.
6. The SC Youth Suicide Prevention Initiative provides training to school personnel to prepare them to recognize signs of suicide in young people. We are in the process of scheduling Dr. Alex Karydi to meet with counselors, psychologists, and administrators.

7. The United Way of the Piedmont is providing financial literacy resources for the various communities in the upstate. They are able to provide tax and FAFSA services for parents in District Four. The completion of FAFSA is an obstacle for many students wanting to attend college.
8. Adult Education is currently serving 49 students in the GED program. The morning session serves 25 students, and the evening session serves 24 students. Twenty-one students have obtained WorkKeys certificates (1 gold, 15 silver, and 5 bronze).

Ms. Mary Johnson reported the following:

1. Alternative School - The enrollment at the Countywide Alternative School Programs is increasing every year. Last year the Special Education Directors requested new teachers for the 17-18 school year. We need more teachers for the 18-19 school year.
2. Public Consulting Group (PCG) - Our last quarterly phone conference with PCG was held on December 14. During the quarterly meeting PCG provided Medicaid information related to our district. They provided details on the amount of services provided to students by the nurses and speech therapists. Then they compared the current information to the services provided over the last four years. PCG will host a Collaboration Meeting on January 25 at the South Carolina School for the Deaf and Blind. This meeting will provide information to all districts in the area on legal and procedural changes in Medicaid at the state level.
3. Special Education Teachers' Meeting - I will meet with the Special Education Teachers on January 23. During this meeting we will begin our discussion of paperwork and policy and procedures changes required to prepare for our 2018-2019 Special Education audit and upcoming Annual Review meetings.
4. 203 IDEA Tier III On-Site Fiscal Monitoring - The district performed well in our Tier III On-Site Fiscal Monitoring visit. The letter from the State Department summarizing the results was provided.

Facilities

Board members received a printed update of facilities projects.

Superintendent

Dr. Liston reported the following:

1. Reminded board members of the SCSBA Annual Conference in Feb.
2. Provided copies of the 2018-19 personnel timeline.
3. Provided information on Ethics forms that are due by March 30.
4. Presented the following service awards from the SCSBA:
 - a. Gordon Godfrey – 15 years of service
 - b. Milton Smith – 35 years of service.

Each received a certificate and pin in recognition of their service.

5. Lee Bailey from the City of Woodruff will be presenting information on city development at the February board meeting.
6. Gave a brief update on the SC High School League.

BOARD ACTION

District Four administrators for the 2018-19 school year were approved.