

SPARTANBURG COUNTY DISTRICT 4 BOARD MEETING NOTES

October 2, 2017

The District 4 Board of Trustees held its regular meeting Monday, October 2, at 7:30 p.m. in the Board Room. Agenda notice was distributed to Spartanburg Herald Journal and listed on the District website at spartanburg4.org/do/agenda.

Chairman Milton Smith called the meeting to order. Minutes of the September 11 meeting were approved.

The following reports were given:

Woodruff Primary School

Mrs. Hodge gave the following report:

1. Calendar of Events for October 2017 was provided.
2. Children's Book Week will celebrated October 19 – 13. The storybook character parade will be at 9:30 a.m. on Friday, October 13. We will emphasize the importance of reading throughout the week and welcome many volunteer readers.
3. 4K students will visit Stewart Farms Pumpkin Patch October 23 – October 26.
4. We will have a Fall Fest on October 26. Students can play games for prizes and play on inflatables.
5. The teachers will hold conferences with the parents of every student in their classroom during October.
6. Monday, October 2, is Spirit Night at the Chick-Fil-A in Duncan. WPS will receive a percentage of the proceeds from sales between 5:30 and 8:30.

Estimated Enrollment for WPS as of 9/25/17

September				
Grade Level	# on Roll	# in PS	Difference	Why
Early Head Start	8	8	0	
Family Literacy	3	3	0	
1/2 day 3K	0	0	0	
Full day 3K	57	59	-2	2 - Moon
4k	160	163	-3	1- McT and 2 - Moon
5K	218	222	-4	1 - McT, 2 - Moon & 1 - Humerez
1st	201	203	-2	2 - Humerez
2nd	209	215	-6	6 - Humerez
Special Education	9	0	9	Included in Grade Level Count
Moon	6	0	6	Included in Grade Level Count
	871	873	-2	2McT

October

Community Project: Helping Hands of Woodruff (paper products) and Woodruff Soup Kitchen Food Drive

Character Value Emphasis: Cooperation

Career Focus: "On the Move! All Aboard!" (Transportation)

2 – Spirit Night at WPS

3, 5, 6, 10, and 12 – Lion's Club volunteers will assist with vision screening

- 8–14 – Fire Prevention Week
- 9 – Columbus Day
- 9–13 – WPS Children’s Book Week; Scholastic Book Fair in Library; National School Lunch Week **Remember to thank our excellent cafeteria staff for all they do!!!*
- 11 – Make-up Day for School Pictures
- 13– Storybook Character Parade (9:30 a.m.)
- 19 – Parent/Teacher Conferences (3:00 – 7:00 p.m.)
- 20 – Parent/Teacher Conferences (9:00 a.m. – 12:00 p.m.) – No School for Students
- 23 – 27 – Red Ribbon Week (Drug Free America)
- 23 – 26 – 4K to the Pumpkin Patch
- 25 – Report Cards Issued (PreK–2nd Grade)
- 26 – Fall Fest
- 27 – School Family Celebration – Wear School T- Shirts

Woodruff Elementary School

Mrs. Turner gave the following report:

1. September 4: Labor Day: Labor Day Holiday was observed by all students and faculty members.
2. September 6-8: Grade Level Breakfasts were held each morning to honor grandparents (or community members that serve in the role of grandparents). 3rd grade students had 135 guests attend, 4th grade had 109 guests attend, and 5th grade had 144 guests attend this special time.
3. September 13: Interim Reports for the first nine weeks were issued to students and parents.
4. September 15: Club of Dreamers members participated in a doughnut social as a “get to know their mentor” time. Teachers selected 86 members to take part in this program with 39 adults serve as mentors.
5. September 15: PTO Fall Fundraiser concluded. Proceeds from the PTO sales will be used to support WES instructional programs and provide incentives for the students of WES.
6. September 21: Fall pictures were taken of all students and faculty members. These pictures will be used for the 2017-2018 WES yearbook.
7. September 22: Fall MAP Window closed. Teachers will use this data to generate MAP data walls as well as use these results to plan instructional strategies for their students.
8. September 27: See you at the Pole was held in the WES bus circle from 7:30 am-7:50 am. This event was well attended by students, parents, and faculty members. Mrs. Donna Burdette, youth minister at Woodruff Church of God, Mrs. Arlene Berry, club sponsor for the WES Good News Club, and Mr. Adam Knighten, assistant principal, facilitated this event.

Woodruff Middle School

Mrs. Brown gave the following report:

1. Current enrollment figures:
 - 6th – 207
 - 7th – 214
 - 8th – 203
2. First Nine Weeks Report Cards will be sent home with students on October 25, 2017. Parents attending Parent Conferences October 24 will be given report cards at the conference.
3. Parent Teacher Conferences are scheduled for Friday, October 20, 9-Noon, and Tuesday, October 24, 4-7 pm.
4. The PSAT, a practice opportunity for the *Scholastic Aptitude Test*, will be administered at Woodruff Middle School October 11. Results from the PSAT help guide students and parents in course selection for the 9th grade as well as serve as qualifying criteria for Junior Scholar

recognition. Currently, 120 students (80 eighth graders, 40 seventh graders) are registered to participate in testing.

5. Student Council sponsored a relief drive to assist with the aftermath of Hurricane Harvey and raised \$1655.12. Our contributions has been made to schools in Texas via Amazon which ships materials and supplies directly to the schools.
6. WMS is participating in a reading incentive program sponsored by the Education Oversight Committee called "The Big Game." Students who read 6 books and complete required documentation are entered into a drawing to win two tickets and sideline passes to the Clemson-Carolina game in November. WMS will also draw names locally for winners who will receive a Clemson or Carolina tee shirt.
7. Arts students Abigail Heatherly, Daniel Gregory, Cody Vaughn, and Arden Layton have works on display at the Animal Clinic of Woodruff during September and October. These students had works selected to represent our school at the Chapman Cultural Center through October: Zoe Wampler, Ella Gossett, Adrienne Newton, Alexis Woody, Hannah Burgess, and Jena Daniels.
8. Edward Jones sponsors Athlete of the Week recognition for Woodruff Middle School athletes. Fall athletes recognized include Mathias Dial, football; Haley West, volleyball.

Calendar of Events:

October 11	PSAT test administration
October 20	Teacher Work Day: Parent Conferences, 9-Noon
October 23-27	Red Ribbon Week
October 24	Parent Conference Afternoon, 3-7 pm
October 25	1 st Nine Weeks report cards
November 7	Election Day- teacher in-service day
November 11-14	Washington, DC Trip for 8 th grade
November 15	2 nd Nine Weeks Interims
November 20-21	Cubs Classic Basketball Tournament at WMS (Gray Court-Owings, Campobello-Gramling, Southside-Christian, Woodruff)
December 5	Choral Program, Activity Center, 7 pm
December 7	Band Program, Activity Center, 7 pm
Dec 22-Jan 7	Christmas Holidays

Woodruff High School

Dr. Aaron Fulmer reported the following:

1. We are targeting areas in Math, English, Science, and Social Studies for Work Keys, ACT, and EOC testing in the spring. Teachers are examining curriculum to insure all curriculum standards are addressed.
2. Teachers have been calling the parents of students that have a failing grade. We are making every effort to ensure that parents are informed and that each student graduates with a post-graduation plan.
3. On September 20, Woodruff High School hosted over 60 colleges and universities from around the country in an event called Education-Opportunity Day (Ed-Op). Juniors and Seniors had an opportunity to speak to representatives and obtain information from prospective colleges.
4. The Woodruff High School Teens for Christ club participated and sponsored the annual See You at the Pole (SYATP) rally on September 27 before school. Approximately 60 people attended the event that featured encouragement and prayer.
5. Several WHS Clubs/Organizations combined their efforts to raise money for people impacted by the recent hurricanes. \$1000 was raised and a donation will be made to the Red Cross.

6. WHS had a great Spirit Week culminating with Homecoming on September 8, 2017. Students participated in daily dress up themes, a powder puff game, and the Homecoming Parade. Erin Beeler was crowned Maid of Honor and Madison Littlefield was crowned Homecoming Queen.

Instructional Reports

Ms. Karen Neal reported the following:

1. Fresh Start and HELP are fully functioning at the District 4 Learning Center with Plato PLE software as the curriculum along with I-Ready and USA Test Prep. Current enrollment in Fresh Start is 2. Project HELP has an enrollment of 9 with 7 students enrolled in the Wolverine Express program.
2. District administration continues to observe all programs in all schools on a rotational basis. An observation schedule which rotates district administrators among the schools has been shared with each principal.
3. Multiple changes have occurred with the Power School program and with the State Department's collection of data. Staff members at each school and the district office are working hard to insure data accuracy. Special training sessions have been conducted with specialized staff from each school.
4. Referrals to Truancy Court continue to be made. In addition, some cases have been forwarded to Family Court. Also, District 4 continues to partner with a child advocacy attorney in making referrals to DSS.
5. The SDE has developed a systematic release of district test data. We have received all spring test data and have compared it to state and local districts. Thanks to the hard work of students and teachers and the support of parents, our students performed well above the state in most instances. See attachments.
6. Fall MAP testing has been completed. Mandated testing of pre-school and kindergarten students within the first 45 days is in progress.
7. Title I and Title II grants have been submitted to the SDE and have been approved.
8. The proposed ESSA plan has been presented to the federal government. All administrators have been briefed on its components as well as the new report card rating system.
9. The SDE will be holding professional development sessions on the new early literacy standards. They are also beginning to hold meetings regarding assessments in 17-18.

Dr. Kim McAbee provided the following report:

1. All districts and schools in South Carolina must verify that they meet State Board of Education Regulations, SC Code of Laws, and Accreditation Standards on a yearly basis. Since District Four holds AdvancED Accreditation and is in "good standing" with this accrediting agency, the SCDE will accept documentation for this purpose. All schools must submit this documentation by October 15th.
2. Several administrators will attend the SC Department of Education's training on October 3rd regarding the newly updated District Strategic Plan and School Renewal Plan, which now includes Read to Succeed, Summer School, and Proficiency-Based Education. They will also review the updated Accreditation Standards.
3. Induction classes are required for first year teachers in SC. There are 8 induction teachers in this year's program. Through participation in monthly class sessions and their work with mentors and administrators, first year teachers will become familiar with the new Expanded ADEPT System and the SC Teaching Standards. A full evaluation cycle (pre-conference, observation, post-conference) is required each semester. Topics for the October session include: effective teachers, student engagement, and connections between the SC Teaching Standards and Effective Learning Environment Observation Tool (ELEOT).

4. The annual update to District Four's Gifted and Talented Plan has been completed and submitted to the SC Department of Education. Gifted and Talented plans are required from each district every five years. Progress toward goals is documented annually.
5. Second grade testing for the academically Gifted and Talented Program will be held October 20th – November 10th. Students will participate in assessments that measure aptitude and achievement (CogAT and Iowa Assessment). The SCDE establishes percentiles required to qualify for the program that begins in third grade. If students meet one of the two qualifying measures during fall testing, they may take an additional assessment in February for another opportunity to qualify. District Four follows SCDE regulations in establishing criteria for qualification.
6. Dr. Christin Smith, ESOL teacher, is conducting meetings with teachers of English Learners (ELs) to review students' accommodation plans. These plans include results of student progress on WIDA ACCESS, which is the assessment for students in the ESOL program. The plans also include instructional strategies teachers may implement to meet students' identified needs.
7. Spartanburg Districts 2 & 4 will display student artwork at the Chapman Cultural Center on September 10 – October 15. The High School 3-D Show will be October 19 – 22 with a reception on October 19th. The Youth Art Month exhibit will be displayed from March 11 – April 15.
8. The Employee Flu Clinic will be held on Wednesday, October 18th (1:30 – 4:00pm). It will be conducted by Rite Aid Pharmacy in Woodruff.
9. Employee Health Screenings and Mobile Mammography are available to employees on Friday, October 20th, which is a Parent-Teacher Conference Day.
10. The Adult Education Program is currently serving 33 students in the GED program. The morning session serves 17 students, and the evening session serves 16 students. Nine students are in the enrollment process. Six students have obtained WorkKeys certificates.

Mrs. Mary Johnson provided the following report:

1. 2016-17 Special Education Enrollment - Spartanburg School District Four has 382 students enrolled in Special Education classes. We had 392 at the beginning of the 2016-2017 school year. We had 401 at the beginning of the 2015-2016 school year. The numbers are declining at a rate of approximately 10 students per year.
2. Enrollment in Satellite Programs - We have a total of 23 students being served in Satellite Programs this year. We have 3 students enrolled at Abner Creek in Spartanburg District Five, 3 students enrolled at Fairforest Middle in Spartanburg District Six and 17 students enrolled in Spartanburg District Seven; 13 at McCarthy Teszler and 4 at the Alternative Schools; SCASA and Brookwood Academy. We had 19 Satellite Students last year and 22 the previous year. There isn't a pattern with these numbers, they're up one year and down the next.
3. Multi-District Agreements - An application for the establishment of Multi-District Agreements must be completed by each school district for students served outside of their home district. These applications are designed to justify the need for students from Spartanburg County School Districts being served outside of their district and to prevent the practice of removing students from a district without a reason. Spartanburg School District Four has students served in Spartanburg Districts Five, Six, and Seven.
4. Public Consulting Group (PCG) - Public Consulting Group (PCG), the district's Medicaid biller, provided training for the Nurses on August 11th. PCG has decreased the amount of paperwork required for Medicaid billing. They are continuing to work on making billing more effective and efficient each year. Their efforts were thrown off last year by the initiation of Third party Billing (TPL), but they're back on track this year.
5. Indicator 13 Audit - The Indicator 13 Audit provides an opportunity for the SC Department of Education to provide leadership and support to school districts every three year; in order to insure that all public education students, special education and general education students, graduate prepared for success in college, a career, and citizenship.

6. Vocational Rehabilitation - This is the second year that Woodruff High School Special Education students will attend Vocational Rehabilitation Center in Spartanburg. Orientation was held on September 7th. September 18th will be their first day of training. The students will be there from 9:00 until 12:00. They will receive \$7.25 per hour for their training. They will return to Woodruff High School between 12:30 and 12:40 for lunch and their academic classes.

Facilities

Board members received a printed update of facilities projects.

Superintendent

1. Provided members with a copy of a letter mailed to all board candidates.
2. Presented information on assessment results showing District Four's outstanding performance. Recognized the hard work of teachers, administrators, parents and students and the commitment to rigor and academic excellence in the district.
3. Provided board members with a copy of EOC Accountability System requirements as information.

BOARD ACTION

1. Approved revisions to the following board policies: GCQF-R – Discipline, Suspension and Dismissal of Professional Staff – *Administrative Rule*, IHAM – Health Education, IHAQ – Career/Transition-To-Work Education, IHBA – Special Education/Programs for Disabled Students, IHBA-E – Delegation of Rights to Make Educational Decisions – *Form*, IHCA – Summer School, IHCD-R – Advanced College Placement – *Administrative Rule*, IKA-R – Grading/Assessment Systems – *Administrative Rule*, IKADD – Credit Recovery, IKADD-R – Credit Recovery – *Administrative Rule*, IKADD-E – Credit Recovery Application – *Form*, IKE – Promotion, Retention, and Acceleration, IKE-R – Promotion, Retention, and Acceleration – *Administrative Rule*, IKF – Graduation Requirements, JFABD-R – Admission of Homeless Students – *Administrative Rule*, JFABD-E1 – Best Interest Determination for Foster Care School placement – *Form*, JFABD-E2 – Written Notification of Enrollment Decision (Denial) – *Form*, JFABD-E3 – Written Notification of Enrollment Decision (Dispute) – *Form*, JFABF – Students in Foster Care, JFABF-E1 – Best Interest Determination for Foster Care School Placement – *Form*, JFABF-E2 – Immediate Enrollment of Child in Foster Care – *Form*, JH-R – Student Absences and Excuses – *Administrative Rule*, JLD – Guidance and Counseling (as amended), KDB – Public's Right to Know/Freedom of Information, KHE – Political Solicitations in Schools, KLGA – School Resource Officers.
2. Approved a Funding Flexibility Resolution.