

# SPARTANBURG COUNTY DISTRICT 4 BOARD MEETING

October 3, 2016

The District 4 Board of Trustees held its regular meeting Monday, October 3, at 7:30 p.m. in the Board Room. Agenda notices were distributed to Spartanburg Herald Journal and was listed on the District website at [spartanburg4.org/do/agenda](http://spartanburg4.org/do/agenda).

Chairman Milton Smith called the meeting to order. Minutes of the September 12 meeting were approved.

The following reports were given:

## Woodruff Primary School

Mrs. Hodge gave the following report:

1. Calendar of Events for October 2016 is attached.
2. Children's Book Week will celebrated October 10 – 14. The storybook character parade will be at 9:30 a.m. on Friday, October 14. We will emphasize the importance of reading throughout the week and welcome many volunteer readers.
3. 4K students will visit Stewart Farms Pumpkin Patch October 24 – October 27.
4. We will have a Fall Fest on October 27. Students can play games for prizes and play on inflatables.
5. The teachers will hold conferences with the parents of every student in their classroom during October.
6. Meredith Welch and Carly Parker did a presentation on September 27 on Conscious Discipline at Anderson University upon the request of Dr. Lynette Pinnell. She teaches a behavior management class to students in the education program.
7. The visitors from District One spent all day with us on September 21. Two teachers, two classroom assistants, one assistant principal, two coaches and the state Read to Succeed leader for that district observed in 4K classrooms and met with members of our leadership team to answer questions.
8. Mrs. Gambrell, 2<sup>nd</sup> grade teacher, has offered to work with Mrs. Little, our literacy coach, to pilot a lab classroom. Mrs. Little will assist Mrs. Gambrell in honing her writing workshop in order for her room to serve as a host for other teachers to observe writing workshop. Mrs. Little will work with other teachers throughout the year to develop other lab classrooms.
9. Playground Safety Services will begin installing a preschool playground on October 20. This playground will be funded by the WPS PTO.

## **Estimated Enrollment for WPS as of 9/27/16:**

Grade Level	# on Roll	# in PS	Difference	Why
Early Head Start	8	8	0	
Family Literacy	3	3	0	
1/2 day 3K	3	3	0	
Full day 3K	66	70	-4	1 McT and 3 Moon
4k	158	159	-1	1McT
5K	198	199	-1	Harvey 1

1st	201	205	-4	Harvey 4
2nd	212	213	-1	Harvey 1
Special Education	6	6	0	
	855	857		2McT

## October

**Community Project: Helping Hands of Woodruff (paper products) and Woodruff Soup Kitchen Food Drive**

**Character Value Emphasis: Cooperation**

**Career Focus: "On the Move! All Aboard!" (Transportation)**

7 – PTO Chick-Fil-A biscuit sale

9–15 – Fire Prevention Week

10 – Columbus Day

10–14 – WPS Children’s Book Week; Scholastic Book Fair in Library; National School Lunch Week *\*Remember to thank our excellent cafeteria staff for all they do!!!*

12 – Make-up Day for School Pictures

12 – Flu Clinic @ Activity Center (1:30 p.m.)

14 – Storybook Character Parade (9:30 a.m.)

19 – Report Cards Issued (PreK–2<sup>nd</sup> Grade)

20 – Parent/Teacher Conferences (3:00 – 7:00 p.m.)

21 – Parent/Teacher Conferences (9:00 a.m. – 12:00 p.m.) – No School for Students

24 – 27 – 4K Field Trip to Pumpkin Patch

24 – 26 - CogAt Testing

24 – 28 – Red Ribbon Week (Drug Free America)

27 – Fall Event

28 – School Family Celebration – Wear School T- Shirts

## Woodruff Elementary School

Mrs. Brewton gave the following report:

Projected Enrollment	3 <sup>rd</sup> Grade – 199
	4 <sup>th</sup> Grade – 211
	5 <sup>th</sup> Grade - 188
	Total 598

- September 5: Labor Day: Labor Day Holiday was observed. This was a holiday for students and staff members.
- September 7-9: Grandparents Breakfast: WES students invited grandparents and other family members to attend Grandparents Breakfast. Third grade observed the event of the 7<sup>th</sup>, 4<sup>th</sup> grade on the 8<sup>th</sup>, and 5<sup>th</sup> grade on the 9<sup>th</sup>.
- September 13: Fall Pictures: Students and staff members participated in Fall Pictures. Absent students will have an opportunity to participate in a make-up picture taking session.
- September 14: Interim Reports: WES issued Interim Reports for the first nine weeks to students and parents.
- September 19: PTO Fall Fundraiser: The fall PTO Fall Fundraiser concluded. The fundraiser is sponsored by Spartan Marketing. Proceeds from the PTO sales will be utilized to support the instructional program for WES students as well as provide student incentives.
- September 16: MAP Testing: Fall MAP Testing was completed. Teachers will utilize the results to plan instructional strategies for WES students.

7. September 28: See You at the Pole: Students, parents, and staff members participated in the annual event, See You at the Pole. An inspirational message was provided by Minister Donna Burdette, youth pastor at Woodruff Church of God. Good News Club members led attendees in prayers and participating students received *See You at the Pole* pencils and bracelets. Parents and community members were also in attendance.

### **Woodruff Middle School**

Mrs. Brown gave the following report:

1. Current enrollment figures:  
6<sup>th</sup> – 208  
7<sup>th</sup> – 196  
8<sup>th</sup> – 197
2. Report cards will be sent home with students October 19. Parents attending Parent Conferences October 18 will be given report card at the conference.
3. The 8<sup>th</sup> grade class will participate in the Upstate Career Showcase on Thursday, October 6. The showcase will allow students to interact with business and industry leaders as well as participate in a presentation about the importance of soft skills in the work place
4. Parent Teacher Conferences are scheduled for Tuesday, October 18, 3-7 pm and Friday, October 21, 9-Noon.
5. Spartanburg County Foundation representatives met with District 4's cohort of Citizen Scholars Septemeber 15 in the Media Center. All scholars are currently 6<sup>th</sup> graders. The County Foundation provides mentoring, enrichment activities, and acadmic opportunities to first generation potential college-bound students.
6. The PSAT, a practice opportunity for the *Scholastic Aptitude Test*, will be administered at Woodruff Middle School October 19. Results from the PSAT help guide students and parents in course selection for the 9<sup>th</sup> grade as well as serve as qualifying criteria for Junior Scholar recognition. Currently, 114 students are registered to participate in testing.
7. Edward Jones continues to sponsor Athlete of the Week recognition for Woodruff Middle School athletes this year. Fall athletes recognized include Maggie Rhodes and Bryson Mock, cross country; Brooke Bailey and Abigail Rhodes, volleyball; and Cameron Rhodes, football.

### **Calendar of Events:**

October 11	School pictures (make up)
October 14	Youth Night at the Woodruff vs Broome football game
October 18	Parent Conference Afternoon, 3-7 pm
October 19	1 <sup>st</sup> Nine Weeks report cards go home
October 19	PSAT Testing
October 21	Teacher Work Day: Parent Conferences, 9-Noon
October 24-28	Red Ribbon Week celebrations
November 8	Election Day- school holiday
November 11	Veteran's Day Program, 9:30 am, gym
November 12-15	Washington, DC Trip for 8 <sup>th</sup> grade
November 16	Interim Reports go home
Nov 20-Dec 15	Winter MAP testing for all students
November 21-22	Cubs Classic Basketball Tournament
December 5	Choral Christmas Program, 7 pm, Activity Center
December 8	Band Christmas Program, 7 pm, Activity Center

## **Woodruff High School**

Dr. Aaron Fulmer reported the following:

1. We are targeting areas in Math, English, Science, and Social Studies for Work Keys, ACT, and EOC testing in the spring. Teachers are examining curriculum to insure all curriculum standards are addressed.
2. Teachers have been calling the parents of students that have a failing grade. We are making every effort to ensure that parents are informed and that each student graduates with a post-graduation plan.
3. On September 23, Woodruff High School hosted over 60 colleges and universities from around the country in an event called Education-Opportunity Day (Ed-Op). Juniors and Seniors had an opportunity to speak to representatives and obtain information from prospective colleges.
4. The Woodruff High School Teens for Christ club participated and sponsored the annual See You at the Pole (SYATP) rally on September 28 before school. Approximately 75 people attended the event that featured encouragement and prayer.
5. On September 29, Woodruff High participated in the state wide program, College Application Day (CAD), to assist students in completing college applications. 125 out of 177 seniors successfully completed college applications with the aid of guidance counselors and college admission counselors from Converse, Erskine, USC-Upstate, Limestone, Winthrop, SMC, and SCC.
6. The WHS Marching Cadets competed on Saturday, September 24 at the Henry Laurens Invitational held at Laurens District 55 High School. The Cadets finished in first place in their class as well as first place for ratings in percussion, color guard, and music.
7. The WHS Marching Cadets competed on Saturday, October 1 in the Byrnes Competition and won overall championship in Divisions 1-3, and received first place in percussion, color guard, music, and overall effect.

## **Instructional Reports**

Ms. Karen Neal reported the following:

1. Fresh Start and HELP are fully functioning at the District 4 Learning Center with Plato PLE software as the curriculum along with I-Ready. Current enrollment in Fresh Start is 4. Project HELP has an enrollment of 9 with 5 students enrolled in the Wolverine Express program.
2. District administration continues to observe all programs in all schools on a rotational basis. An observation schedule which rotates district administrators among the schools has been shared with each principal.
3. Multiple changes have occurred with the Power School program and with the State Department's collection of data. Staff members at each school and the district office are working hard to insure data accuracy. Modifications are being made to PowerSchool as they relate to the 10-point grading scale.
4. Referrals to Truancy Court continue to be made. In addition, some cases have been forwarded to Family Court. Also, District 4 continues to partner with a child advocacy attorney in making referrals to DSS.
5. The SDE has developed a systematic release of district test data. We have received all spring test data and have compared it to state and local districts. Thanks to the hard work of students and teachers and the support of parents, our students performed well above the state in most instances.
6. Fall MAP testing has been completed. Mandated testing of pre-school and kindergarten students within the first 45 days is in progress.
7. Title I and Title II grants have been submitted to the SDE and have been approved.
8. A CATE grant for some additional funds allocated to all districts was submitted and approved for the purchase of 3-D printers and interactive boards.

9. The District Scheduling Impact Committee has had its first meeting, projected a timeline for the study, and brainstormed ideas for consideration.

Dr. Kim McAbee provided the following report:

1. The annual update to District Four's Gifted and Talented Plan has been completed and submitted to the SC Department of Education. Gifted and Talented plans are required from each district every five years. Progress toward goals outlined in the plan is documented annually.
2. All districts and schools in South Carolina must verify that they meet State Board of Education Regulations, SC Code of Laws, and Accreditation Standards on a yearly basis. Since District Four holds AdvancED Accreditation and is in "good standing" with this accrediting agency, the SCDE will accept documentation for this purpose. All schools must submit this documentation by October 15.
3. Induction classes are required for first year teachers in SC. During the induction year, teachers must participate in orientations, meet regularly with an administrator and mentor, observe colleagues teaching lessons, receive feedback on classroom observations, attend monthly induction classes, and complete all assignments related to the ADEPT Performance Standards. This year, there are 8 induction teachers in the program.
4. Second grade testing for the academically Gifted and Talented Program will be held October 24 - 26 and November 2 - 3. Students will participate in assessments that measure aptitude and achievement (CogAT and Iowa Assessment). The SCDE establishes percentiles required to qualify for the program that begins in third grade. If students meet one of the two qualifying measures during fall testing, they may take an additional assessment in February for another opportunity to qualify. District Four follows SCDE regulations in establishing criteria for qualification.
5. Dr. Christin Smith, ESOL teacher, has conducted meetings with teachers of English Language Learners (ELLs) to review students' Limited English Proficiency (LEP) plans. These plans include results of student progress on WIDA ACCESS, which is the assessment for students in the district's ESOL program. The plans also include instructional strategies teachers may implement to meet students' identified needs.
6. The Adult Education Program is currently serving 31 students. The morning session serves 10 students in the GED program and 4 students in the diploma program. The evening session serves 17 students in the GED program. There are 13 additional students completing the enrollment process.
7. The Employee Flu Clinic will be held on Wednesday, October 12 (1:30 – 4:00pm). It will be conducted by Rite Aid Pharmacy in Woodruff.
8. Employee Health Screenings are available to employees on Friday, October 21, which is a Parent-Teacher Conference Day.

Mrs. Mary Johnson provided the following report:

1. Transition - Our Transition Representative, James McBeth met with the Spartanburg County Transition Alliance at the Vocational Rehabilitation Center in Spartanburg on September 14. The group elected officers and formed committees. James is on the committee responsible for creating brochures for parents of Special Needs students to inform them of some of the resources available to provide services for them and their children. Post- Secondary Transition Coordinator for the State, Rhonda Mumsford, met with James McBeth and me. She pointed out that, since we are working with Vocational Rehabilitation, we are eligible for services through other agencies such as ABLE SC and the Department of Disabilities and Special Needs (DDSN).

2. Vocational Rehabilitation - Vocational Rehabilitation has several events coming up this month: On October 6 they will host a Luncheon and Open House for administrators from each of the Spartanburg County Districts. On Tuesday, October 18 they will host the 11th Annual Awareness Walk and Roll. After the program Vocational Rehabilitation will host a pizza party and D.J. dance party in the Spartanburg Work Training Center.
3. PCG Meeting - The nurses met with PCG, our Medicaid billing agency, on September 21 to discuss changes in Medicaid billing. Tianshia Jackson, the PCG representative, was able to demonstrate the process. The nurses were excited to learn that the process has been simplified. They were able to ask questions about some of the procedures that had changed. They were also able to express concerns about some changes in procedures that they did not like. Their input made a difference, because of their concerns some procedures are going to be changed.
4. Mental Health Collaboration Meeting - The District Mental Health Teams held their first meeting on September 22. Joe Babcock led the team discussion. Each member of the team shared information. Nathan Hansen, the Mental Health Counselor for the district, shared that Mental Health only opens cases on students who are Medicaid eligible. The guidance Counselors plan to provide the names of other agencies that can provide assistance to students who are not Medicaid eligible. The school level teams plan to meet as needed and bring major issues to the next quarterly meeting which will be held in either December or January.

### **Facilities**

Board members received a printed update of facilities projects. Mr. Simpkins reviewed information regarding the netting system at Varner Stadium. Copies of the rebate check from Duke Energy for LED lighting projects were provided as information.

### **BOARD ACTION**

1. Approved revisions to board policies BEC – Executive Sessions/Open Meetings, IHAC – Social Studies Education, IHAM – Health Education, IHAM-E – Opt-Out Form for Cardiopulmonary Resuscitation (CPR)/Automated External Defibrillator (AED) Instruction, IKA – Grading/Assessment Systems, IKA-R – Grading/Assessment Systems – *Administrative Rule*, ILBB-R – State Program Assessments – *Administrative Rule*, JQ – Student Fees, Fines and Charges, and KBB – Parent Rights and Responsibilities.
2. Revisions to policies GCB – Professional Staff Contracts and Compensation, GCQF-R – Discipline, Suspension and Dismissal of Professional Staff – *Administrative Rule*, and GDBC-R – Support Staff Supplementary Pay-Overtime – *Administrative Rule* were presented for first reading.