

SPARTANBURG COUNTY DISTRICT 4 BOARD MEETING NOTES

September 10, 2018

The District 4 Board of Trustees held its regular meeting Monday, September 10, at 7:30 p.m. in the Board Room. Agenda notice was distributed to Spartanburg Herald Journal and listed on the District website at spartanburg4.org/do/agenda.

Chairman Milton Smith called the meeting to order. Minutes of the August 6 meeting were approved.

The following reports were given:

Woodruff Primary School

Mrs. Hodge gave the following report:

1. Calendar of Events for September 2018 was provided.
2. We have a group of USC Upstate students completing clinicals in 3K and 4K with the assistants. These students are a part of a non-certified 4-year program overseen by Dr. Nur Tanyel. Their first day was Wednesday, September 6.
3. Screening for 4K late enrollees took place on September 5. Students who attend testing and have complete files can begin as early as Thursday, September 6.
4. Officer Dawkins, Officer Foster, Melissa Dawkins, Mr. Hembree, and Mr. Grant were just a few of the volunteers that helped with our free hot dog supper during "Meet the Teacher". We were excited about the percentage of students represented:
3K – 85%
4K – 92%
5K – 83%
1st – 79%
2nd – 80%
5. We will begin administering the Kindergarten Readiness Assessment (KRA) to kindergarten students and PALS to 4K this month. The KRA is only administered once but PALS will be administered at the end of the year. These are state mandated assessments.

Estimated Enrollment for WPS as of 9/4/18:

2nd Grade - 202 Warm Body Count + 1 at Abner Creek = 203 in Power School

1st Grade – 215 Warm Body Count + 2 at McCarthy Teszler = 217 in Power School

5K – 206 Warm Body Count + 1 at McCarthy Teszler = 207 in Power School

4K - 140 Warm Body Count + 1 – Sheffield/Private Speech, 19 in PS to be tested = 160 in Power School NOTE: The 140 includes the 3 in Moon's class. We have 3 on a waiting list to be tested that are not in Power School. That will put us at 160 for the 4K.

3K – 47 Warm Body Count + 8 in Childcare, 1 – at McCarthy Teszler & 1 – Sheffield/Private Speech = 57 in Power School

September

Community Project: Helping Hands of Woodruff (paper products) and Woodruff Soup Kitchen Food Drive

Character Value Emphasis: Organization

Career Focus: "To the Rescue" (Law, Public Safety, and Security)

3 – Labor Day Holiday – No School

17 – PTO Fall Fundraiser Kickoff

17 – Constitution Day

- 19 – Interim Reports Issued for 1st & 2nd Graders
- 19 – School Picture Day
- 28 – School Family Celebration – Wear School T-Shirts

Woodruff Elementary School

Mr. Yount gave the following report:

1. August 3: Cross Roads Baptist Church members made a tremendous school supply donation to the students of WES. Supply donations included pencils, notebook paper, notebooks, folders, crayons, and glue sticks.
2. August 13-August 17: WES faculty and staff members participated in district and school-wide professional development activities. Activities included crisis management training, Schoology training, Expanded ADEPT long range and weekly lesson plans, and grade level outlines for 2018-19.
3. August 27: The fall PTO fundraiser began. Proceeds from the fall and spring fundraisers will be used for instructional resources as well as student celebrations.
4. August 28: Grade Level Orientations were held for WES parents. Three sessions (4:00 pm, 4:45 pm, and 5:30 pm) were offered to accommodate parent schedules. Teachers met with parents to review instructional expectations, school policies, and school procedures. This event was greatly attended by parents.
5. August 31: Back to School Bash was held for all students to celebrate the start of school. All students were involved in several bounce houses.
6. September 4: Exact Path Training was held. Teachers used their planning periods to learn about Exact Path and how it will help with instruction and differentiation for students.
7. September 4-September 10: The WES fall book fair was held for all students. Students and parents participated in the book fair during the week with their classes, took advantage of the book fair times after school, and attended early morning times during grade level Grandparent's Breakfast.
8. September 5-7: Grandparents Breakfast was held. Third grade parents attended September 5, fourth grade grandparents on September 6, and fifth grade grandparents on September 7.

Woodruff Middle School

Mr. Lawson gave the following report:

1. Current enrollment figures:
 - 6th – 230
 - 7th – 191
 - 8th – 210
2. Open House/Meet the Teacher was held Tuesday, August 16, from 4-5:30.
3. Interims will be sent home with students on September 19, 2018.
4. Teachers received training on "Exact Path" on Wednesday, September 5. Exact Path includes assessment-driven math, reading, and language arts instruction that is paced to individual student needs and aligned to promote academic growth.
5. The Fall MAP testing window opens September 17. All students in ELA and Math classes will participate in the on-line assessment during the 3-week window.
6. The first meeting of ENGAGE (*Enabling girls with academics, good behavior, and encouragement*) is September 11. The girls club meets on the second Tuesday of the month (Oct. 9, Nov. 13, Dec. 11, Jan 15, Feb 12, March 12, April 16).
7. Gifted Art after school program began Monday, August 27. Gifted Art meets each Monday afternoon.

8. FCA held their initial meeting August 30. This group meets each Thursday morning before school.
9. Maroon on a Mission held their initial meeting on Wednesday, September 5. This is a service club with opportunities to serve locally and beyond.
10. 6th grade student council elections were held September 4. 6th grade representatives (CJ Bennett, Sadie Burnette, Nathan Gentry, Andrew Taylor) will join the eight members in 7th and 8th grade who were elected in May 2018 and will begin assuming leadership roles in the school.
11. WMS is participating in a reading incentive program sponsored by the Education Oversight Committee called "The Big Game." Students who read 6 books and complete required documentation are entered into a drawing to win two tickets and sideline passes to the Clemson-Carolina game in November. WMS will do a local drawing for those students that meet criteria for shirts.
12. Volleyball began its season at home vs. Mabry September 5. Football began at home Sept. 6 against Mabry.

Calendar of Events:

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| September 19 | 1 st Nine Weeks Interims go home |
| September 21 | School Dance, 3-4:45 pm |
| September 24 Week | Spirit Week at WMS |
| September 26 | <i>See You at the Pole</i> , FCA sponsored |
| October 5 | Youth Night at the Woodruff vs Union football game/teacher recognition |
| October 11 | PSAT test administration |
| October 23 | Parent Conferences, 3-7 PM |
| October 24 | 1st Nine Weeks report cards |
| October 25 | Parent conferences 9am-noon |
| November 6 | Election Day- |
| November 10-13 | Washington, DC Trip for 8 th grade |

Woodruff High School

Dr. Aaron Fulmer reported the following:

1. Teachers were given an analysis of test scores, information regarding student specific services, and an overview of policies, procedures, and other requirements during in-service.
2. WHS held Open House on August 16, 2018 from 5:00 P.M. to 6:30 P.M. There were approximately 350 parents in attendance with the opportunity to meet teachers and familiarize themselves with Woodruff High School. The WHS Guidance Department held a meeting for Seniors and their parents to discuss the college application and financial aid processes.
3. An orientation of the handbook was held the first week of school. A handbook test was administered to all 9th, 10th and 11th grade students and all new students. Seniors were provided information regarding the college application process.
4. The Ring Ceremony for Juniors was held on August 27, 2018. Over 80 students received rings, and there were approximately 250 family members in attendance.
5. The fall athletic teams are off to a great start. Football, Volleyball, Cross Country, Competitive Cheer and Girl's Tennis teams have worked diligently this summer and are off to promising athletic seasons.
6. The WHS Marching Band has worked extremely hard to put together a great show. They began to unveil portions of the show entitled "Hands" at halftime vs. Broome.

Instructional Reports

Dr. Kim McAbee reported the following:

1. As part of the PADEPP evaluation system, principals are in the process of creating their annual Professional Development Plans based on student achievement data and school renewal goals. These must be entered into SC LEAD by September 14.
2. The teachers' evaluation system is Expanded ADEPT. Performance is rated according to the SC Teaching Standards. There are four levels of performance: Unsatisfactory (1), Needs Improvement (2), Proficient (3), and Exemplary (4). Teachers will also use the SC LEAD system to enter Student Learning Objectives (SLOs), complete self-assessments, and view evaluation ratings.
3. A county-wide Induction class will be held on Saturday, September 15 (8am – 12pm) at Dawkins Middle School. Dr. Marcia Tate will be the presenter. Monthly classes will be held within the district on the following Mondays (3 – 6pm): September 24, October 22, November 26, December 10, January 28, February 25, and March 25.
4. A schedule for school observations/visits was submitted to the principals. According to the schedule, each school should receive a weekly visit from one district administrator. These visits may include classroom observations, planning sessions, data meetings, and student programs.
5. Seven students from USC Upstate requested clinical placements in District 4. Two students will be placed in 2nd grade at Woodruff Primary in the classrooms of Erin Gambrell and Meredith Stephenson. Two students will be placed in 3rd grade at Woodruff Elementary in the classrooms of Joy Mitchell and Erin Patterson. Two students will be placed at Woodruff Middle in the P.E. classrooms of Jon Jansen at Tonja Westmoreland. One student will be placed at Woodruff High in Annie White's English classroom.
6. Teachers have the opportunity to enroll in Read to Succeed courses through Virtual SC. These are 7-week online courses that cost \$85 each. Through these courses, teachers can earn 60 renewal credits and fulfill the requirements of Read to Succeed. State law requires a teacher to earn 120 renewal credits each five-year renewal cycle.
7. District 4 received 65 Stop the Bleed kits that were distributed throughout the district. Nurses at each school will conduct trainings on the use of these kits.
8. Interim reports will be issued on Wednesday, September 19.

Mrs. Britt McKinney provided the following report:

1. We have had a smooth transition with back to school in all four buildings. Our three resource officers have provided guidance to staff on school crisis/safety plans and staff in schools have been trained. We have had many positive comments about the placement of officers at the front of schools, and many parents appreciate the care and concern for safety the district has taken.
2. There are five students currently attending the Learning Center for the morning and mid-day programs offered. We plan to open on Fridays beginning September 14 in an effort for students attending to have more time to work on assignments. The Friday session will be available for students from 8:30-11:30.
3. Spartanburg District Four continues to work with Carridy Bender, Child Advocacy Attorney with Spartanburg District 6, regarding DSS referrals. During the In-service days, all schools and the faith-based community members were offered training on Suicide Prevention by Taylor Davis. Staff were made aware of signs to look for in students and proper steps to take when a concern arises about a potential suicide.
4. Woodruff Elementary School and Woodruff Middle School have registered for the spelling bee that will be held at USC Upstate.

5. Grants for Title I, Title II, Title III (Consortium), Title IV, and CATE have been submitted.
6. Spartanburg District Four has a new ESOL teacher, Ms. Angie Gilbert, who is meeting with teachers to develop English Learner Accommodation Plans.
7. The Adult Education Program is enrolling students and is excited to welcome Phylicia Byrd as the new director.
8. A district technology team has been formed to evaluate our current technology needs and to plan for our future in Spartanburg 4. The team met the afternoon of September 10.
9. Our district Facebook page is approaching close to 800 followers, and we have reached over 5,000 views on some posts. It has served well in announcements and reminders for our community. Families are also enjoying seeing their children in action at schools and events.

Mrs. Jennifer Turner reported the following:

1. Each grade level numbers reflect student enrollment as of September 4, 2018. These numbers have grown throughout the district by nine students when compared to last year. (See Attached Spreadsheet)
2. State data for the SC Ready and SC Pass was released Monday, August 27 and made available to the public on September 4. Individual Student Reports will go home to parents with the 1st nine weeks report card on October 24.
3. The South Carolina Department of Education has issued a 2018 State Assessment Result Release Schedule for all statewide assessments.
4. The 2018-2019 District Schedule has been updated to include testing dates for Ready to Work (WIN), ACT, and SAT.
5. The Technology Department has completed the following for the month of August: 370 work orders, replaced 9 projectors, replaced 15 computers, and installed 9 new printers. All student programs that have related software are up and running.
6. The transition from the EOCEP English I to EOCEP English II begins in the spring of 2019. Students enrolled in an English II course or in their second year or above who have been predicted as non-diploma will take part in the field test during the EOCEP window in the spring.

Mrs. Mary Johnson provided the following report:

1. Vocational Rehabilitation - This is the fourth year that Woodruff High School Special Education students will attend the Vocational Rehabilitation Center in Spartanburg for job training. They will attend Orientation and tour the facility before September 24, which will be their first day of job training. The students will be at the Work Training Center from 9:00 until 12:00. They will receive \$7.25 per hour for their training. They will return to Woodruff High School between 12:30 and 12:40 for lunch and their academic classes.
2. Multi-District Agreements - Spartanburg School District Four contracts with Spartanburg School districts 5, 6, and 7 in order to provide Special Education services for Spartanburg School District Four students, whose disabilities fall into the moderate and severe range. These students are served at Berry Shoals Elementary School in District 5, Roebuck Elementary School, Fairforest Middle School and Dorman High School in District 6, and McCarthy Teszler in District 7. Special Education students from Spartanburg School District Four, who are placed in alternative school for disciplinary violations are also served in District 7. Students on the diploma track of study are served at Spartanburg County Alternative School (SCAS) and students on the certificate or credential track of study are served at Brookwood Academy. An application for the establishment of Multi-District Agreements must be completed by each school district for students served outside of their home district. These

applications are submitted to the State Department to justify the need for students from Spartanburg County School Districts being served outside of their district and to prevent the practice of removing students from a district without reasons.

Facilities

Board members received a printed update of facilities projects as well as energy usage reports showing savings at all locations.

Superintendent

1. Thank you to all for a great and safe school opening.
2. Thank you to board members that were able to attend the SCSBA School Law Conference and the Advocacy meeting.
3. Noted that the governor has declared a state of emergency and has closed schools in 26 counties due to the impending hurricane, Florence.
4. Gave a brief update on the SC High School League and Union cases.

BOARD ACTION

1. Voted to place tabled item on October agenda.
2. Received SCSBA recommended policy revisions for review – first reading.
3. Approved the Community Eligibility Provision resolution as provided by SCSBA.
4. Approved the September Funding Flexibility Resolution.
5. Appointed Gordon Godfrey as Legislative Delegate.
6. Approved a member to represent the board at the NSBA.