

SPARTANBURG COUNTY DISTRICT 4 BOARD MEETING

September 12, 2016

The District 4 Board of Trustees held its regular meeting Monday, September 12, at 7:30 p.m. in the Board Room. Agenda notices were distributed to Spartanburg Herald Journal and was listed on the District website at spartanburg4.org/do/agenda.

Minutes of the August 1 meeting were approved.

The following reports were given:

Woodruff Primary School

Mrs. Hodge gave the following report:

1. Calendar of Events for September 2016 is attached.
2. We have a group of USCU students coming to do clinicals in 3K and 4K with the assistants. These ladies are a part of a new non-certified 4-year program overseen by Dr. Nur Tanyel.
3. Wolverine football players open car doors at WPS every Friday morning. The kids and the parents love it.
4. Visitors from District 1 will observe in our 4K program on September 21st.
5. Volunteers from the Lion's Club will assist Mrs. Knight with vision and hearing screening the week of September 19th.
6. We will administer DRA2 to kindergarten students and PALS to 4K this month to establish a baseline. These are state mandated assessments.
7. Dr. Jackie Babcock has been an excellent resource for WPS in making decisions about students with special needs.

Estimated Enrollment for WPS as of 9/2/16:

Grade Level	#
Early Head Start	8
Family Literacy	3
1/2 day 3K	3
Full day 3K	69
4k	156
5K	203
1st	203
2nd	217
Special Education	6
	859

September

Community Project: Helping Hands of Woodruff (paper products) and Woodruff Soup Kitchen Food Drive

Character Value Emphasis: Organization

Career Focus: "To the Rescue" (Law, Public Safety, and Security)

5 – Labor Day Holiday – No School

7 – School Picture Day

13 – School Improvement Council Meeting (3:30–4:00 – Media Center)

14 – Interim Reports Issued for 1st & 2nd Graders

- 16 – Constitution Day
- 26 – PTO Fall Fundraiser
- 30 – School Family Celebration – Wear School T-Shirts

Woodruff Elementary School

Mrs. Brewton gave the following report:

Projected Enrollment	3 rd Grade – 201
	4 th Grade – 213
	5 th Grade - 188
	Total 602

1. August 8-12: Professional Development Activities: WES faculty and staff members participated in district and school-wide professional development activities. Planned activities included building team relationships, touring Spartanburg 4 School District, conducting instructional focus meetings, and participating in health and safety trainings.
2. August 15-19: WES Book Fair: *Bookaneer, Where Books are the Treasure!* was the theme for the WES fall book fair. Students and parents participated in the book fair during this week as well as third grade orientation and fourth and fifth grade open house.
3. August 15-17: Bus Evacuation Drill: WES students and teachers participated in school bus evacuation drills presented by the District 4 Transportation Department. The purpose of the drill is to educate students and staff members on how to properly vacate a school bus in an emergency.
4. August 16: Third Grade Orientation: Third grade parents and students were invited to WES for an orientation meeting from 5:00 – 6:30. Teachers began the evening by meeting with parents in their classrooms for the purpose of presenting relevant information about academic and behavior expectations for students. A hot dog supper was held in the school cafeteria for all following the meeting.
5. August 18: Fourth and Fifth Grade Open House: Fourth and fifth grade open house was held for students and parents from 5:00-6:30. This was a drop-in occasion to discuss student progress.
6. August 22: Fall MAP Testing Began: Spring 2015 MAP scores will be used as baseline scores for the 2016-2017 school year. Students set individual academic MAP goals with classroom teachers and will chart progress following each MAP testing cycle.
7. August 29: PTO Fundraiser: The fall PTO fundraiser has begun. Proceeds from fall and spring PTO fundraisers are used for student celebrations and instructional resources.

Woodruff Middle School

Mrs. Brown gave the following report:

1. Current enrollment figures:
 - 6th – 209
 - 7th – 195
 - 8th – 198
2. Open House/Meet the Teacher was held Thursday, August 11, from 3-5.
3. Interims will be sent home with students on September 14. Student Reports from the Spring 2016 PASS testing administration and the first installment of the home newspaper, the *Cub Chronicle*, will be included.
4. Ms. Dana Wood from the Upstate Workforce Investment Board spoke with 6th graders in science classes August 29 about soft skills (following directions, attitude, failing/succeeding, communication, and teamwork) and career readiness.

5. Ben Dorenbach and Ted Phaeton from the Fox 21 Weather Team spoke with 6th graders August 30 and 31 in science classes about the formation of severe weather and severe weather preparedness.
6. Reading and Writing teachers have met Thursday afternoons in August and Septemeber to complete curriculum guides and benchmarking
7. The first meeting of ENGAGE (*Enabling girls with academics, good behavior, and encouragement*) is September 13. The girls club meets on the second Tuesday of the month.
8. Real Men Read's first meeting was September 2 with Mr. Jason Littlefield who is with Sports Medicine Orthopedic Sales.
9. Gifted Art August 29. This organization meets on Monday afternoons.
10. The CUBS for Christ organization (Teens for Christ) began meeting August 31. This group meets each Wednesday morning before school and is a student-led club.
11. 6th grade student council elections were held September 2. 6th grade representatives will join the eight members in 7th and 8th grade who were elected in May 2016 and will begin assuming leadership roles in the school.
12. Yearbook Staff and Cubs Create organizations are forming. Club applications were submitted Sept 2 and staff selection is underway.
13. WMS is forming a new after school activity, the LEGO Club. The club will meet once a month. The curriculum addresses STEM (science, technology, engineering, math) standards.
14. WMS is participating in a reading incentive program sponsored by the Education Oversight Committee called "The Big Game." Students who read 6 books and complete required documentation are entered into a drawing to win two tickets and sideline passes to the Clemson-Carolina game on November 26. WMS is supplementing the contest by also drawing locally in our gym for winners who will receive a Clemson or Carolina t-shirt. The Media Specialist also met with groups of students at recess time the week of Sept 6 to advertise and promote the latest Junior Book Award nominated titles.
15. After monitoring participation numbers during spring practice, summer work outs, and the first week of fall practice, WMS is fielding one football team this fall. WMS will play the 8th grade schedule in the Foothills Conference. The regular season begins September 8 at home against EP Todd.
16. Girls Volleyball regular season opens September 7 at home against Cowpens.
17. Cub Club, a pep club for middle schoolers, is back in action this year. The \$10 fee provides members admittance into all home ballgames for this school year and purchases a club t-shirt. Cub Club meets for 4 home ballgames from 3:00 - conclusion of the game. Students make signs, learn cheers and chants, and participate in halftime activities. WMS Athletic Director Bryan McConnell coordinates Cub Club activities. The first Cub Club event is Sept 28, Girls Volleyball vs. Blacksburg.

Calendar of Events:

September 14	1 st Nine Weeks Interims go home
September 16	Fall Dance, 3-5
September 28	<i>See You at the Pole</i> , 7:15 am, sponsored by Cubs for Christ
October 14	Youth Night at the Woodruff vs Broome football game
October 18	Parent Conference Afternoon, 3-7 pm
October 19	1 st Nine Weeks report cards go home
October 19	PSAT Testing
October 21	Teacher Work Day: Parent Conferences, 9-Noon
October 24-28	Red Ribbon Week celebrations
November 8	Election Day- school holiday
November 12-15	Washington, DC Trip for 8 th grade
November 16	Interim Reports go home
Nov 20-Dec 15	Winter MAP testing for all students

November 21-22	Cubs Classic Basketball Tournament
December 5	Choral Christmas Program, 7 pm, Activity Center
December 8	Band Christmas Program, 7 pm, Activity Center

Woodruff High School

Dr. Aaron Fulmer reported the following:

1. Teachers were given an analysis of test scores, information regarding student specific services, and an overview of policies, procedures, and other requirements during in-service.
2. WHS held Open House on August 11, 2016 from 5:00 P.M. to 6:30 P.M. There were approximately 350 parents in attendance with the opportunity to meet teachers and familiarize themselves with Woodruff High School. The WHS Guidance Department held a meeting for Seniors and their parents to discuss the college application and financial aid processes.
3. An orientation of the handbook was held the first week of school. A handbook test was administered to all 9th, 10th and 11th grade students and all new students. Seniors were provided information regarding the college application process.
4. The Ring Ceremony for Juniors was held on August 22, 2016. Over 75 students received rings, and there were approximately 250 family members in attendance.
5. The fall athletic teams are off to a great start. The Football, Volleyball, Cross Country, Competitive Cheer and Girl's Tennis teams have worked diligently this summer and are off to promising athletic seasons. There are 245 athletes involved in fall sports teams. There are 175 on teams at WHS and 70 participating on teams at WMS. Out of season practices and workouts for fall and spring teams began September 6, 2016. WYFL began Saturday, September 10, 2016 with all teams and cheerleaders participating in the "kickoff" jamboree.
6. The WHS Marching Band has worked extremely hard to put together a great show. They will unveil portions of the show entitled "Up" at halftime vs. Greer.
7. Woodruff High School encourages students to report instances of harassment and bullying to teachers and administrators. In our orientation meetings, we encourage students to let school officials know when a problem develops and not wait until the problem festers. Additionally, we encourage students to not take the law in their own hands, but to work through school and law enforcement officials to resolve the issues.

Instructional Reports

Ms. Karen Neal reported the following:

1. Mean scores for the ACT have been received and analyzed.
2. SC Ready scores for grades 3-8 have been received and are being analyzed. The State Department of Education is reviewing them for validation.
3. All schools have had smooth openings. District and school staff and law enforcement continue to monitor traffic flow. However, traffic has flowed smoothly thanks to the efforts of parents and staff.
4. District and school administrators are in the process of observing all new teachers to District 4. All teachers have attended trainings regarding the evaluation system consisting of SLO and professional teaching practices.
5. The district has received the Assessment Schedule from the State Department of Education.
6. Some 4 students are currently enrolled at Help, and 1 student is being served at Fresh Start. All of these students are enrolled in the Wolverine Express program, a proficiency-based program which enables students to receive Carnegie credits upon demonstrating mastery. The goal is for all of these students to demonstrate mastery and ultimately receive the SC High School Diploma.

7. District 4 continues to collaborate with Carridy Bender, Child Advocacy Attorney, with Spartanburg District 6 regarding DSS referrals. Ms. Bender presented a special training session to all faculties during opening in-service.
8. First year teachers will participate in a countywide induction meeting on September 17th at Dawkins Middle School.
9. The State Department of Education has modified the data collection process to accommodate multiple changes and requirements.
10. Woodruff Elementary and Woodruff Middle Schools have begun the sign-up process to participate in the spelling bee sponsored by USC Upstate.

Dr. Kim McAbee provided the following report:

1. All schools experienced a very smooth start to the new school year. Administrators and teachers emphasized routines and procedures during the first weeks of school and students easily acclimated to their new classes. Classroom observations indicate calm, orderly learning environments with prepared teachers and students who are focused on learning.
2. The annual update of the District Strategic Plan was approved by the SCDE. This is a five year plan (2015-2020). It was initially submitted and approved in April 2015. It must be reviewed and approved on a yearly basis.
3. District Four will submit the annual update to the five-year Gifted and Talented Plan by September 30th. The SCDE anticipates combining the Gifted and Talented Plan with the District Strategic Plan.
4. School Literacy Plans, as required by the Read to Succeed legislation, were submitted to the SCDE at the end of August. District and school literacy teams will meet throughout the year to monitor progress toward literacy goals and track student achievement.
5. The Read to Succeed regional literacy specialist met with district liaisons and literacy coaches in August to provide an overview of plans for the upcoming year. District 4 and District 6 literacy coaches will participate in Professional Learning Communities (PLCs) on a monthly basis. These sessions are requirements for their R2S coaching endorsements.
6. Induction (first-year) teachers throughout Spartanburg County will meet at Dawkins Middle School on Saturday, September 17 to hear Dr. Marcia Tate address the topics of classroom management and the engagement of students. Dr. Tate has authored several books, including *Shouting Won't Grow Dendrites*. Following this county-wide meeting, eight induction teachers in our district will meet one day per month beginning September 26. They will learn the 10 components of the SC evaluation instrument and develop a long-range plan and unit work sample in preparation for the SAFE-T evaluation the following year.
7. The Woodruff Adult Education Program is enrolling new students. They offer diploma and GED classes from 8:30am – 12:30pm on Monday – Thursday and GED classes from 5:00 – 8:00pm on Monday and Thursday evenings.

Mrs. Mary Johnson provided the following report:

1. Vocational Rehabilitation
Five Woodruff High School students, who will attend the Vocational Rehabilitation Center in Spartanburg, had Orientation on Friday September 2nd, and toured the facility on September 6th. September 12th will be their first day of training. The students will be there from 9:00 until 12:00. They will receive \$7.25 per hour for their training. They will return to Woodruff High School between 12:30 and 12:40 for lunch and their academic classes.
2. Mental Health Collaboration Meeting
The School psychologists, Jackie Babcock, Joe Babcock, and Reginald Harrison, plan to partner with the District's Mental Health Counselor, Nathan Hansen, and at least one Guidance

Counselor from each school to form Mental Health Teams at each school. The Mental Health Teams will work together on a regular basis to try to find out the causes of students' behavior problems and help the students work on improving or eliminating their problem behaviors. The entire team will meet at least once per quarter, as needed, to revise their overall plan.

3. 2016-17 Special Education Enrollment

Spartanburg District 4 has 392 students enrolled in Special Education, 373 in the district and 19 in Satellite Programs. Last year at this time we had 401.

Students served in Spartanburg District 4-373

- WPS 115 students, down from 140 last year
- WES 112 students, up from 85 last year
- WMS 72 students, down from 80 last year
- WHS 70 students, down from 74 last year
- Adult Education -4 students, down from 6 last year

Students served In Satellite Programs-19

- Abner Creek in Spartanburg District 5- 2 Elementary age students, down from 3 last year.
- Fairforest Middle in Spartanburg District 6- 1 student, same as last year
- McCarthy Teszler in Spartanburg District 7 - 11 students, down from 16 last year
 - 2 Primary age students
 - 3 Elementary age students
 - 1 Middle School age student
 - 5 High School age students
- Alternative School in Spartanburg District 7- 2 students, same as last year
- Brookwood Academy in Spartanburg District 7 – 3 students, up 1 from last year
 - 2 Middle School age student
 - 1 High School Age student

Facilities

Board members received a printed update of facilities projects.

Superintendent

1. Thankful for what we have in District Four. Very thankful for the people and the pride that the community has in our schools.
2. Attended the SCSBA Law Conference along with board member Charles Hembree. Mr. Hembree and Dr. Liston gave a brief overview of the items discussed at the meeting. Very informative sessions.
3. A work session with board members is scheduled on Monday, October 17 from 6-8 PM at the district office to review scheduling information.

BOARD ACTION

1. Revisions to policies BEC – Executive Sessions/Open Meetings, IHAC – Social Studies Education, IHAM – Health Education, IHAM-E – Opt-Out Form for Cardiopulmonary Resuscitation (CPR)/Automated External Defibrillator (AED) Instruction, IKA – Grading/Assessment Systems, IKA-R – Grading/Assessment Systems – *Administrative Rule*, ILBB-R – State Program Assessments –

Administrative Rule, JQ – Student Fees, Fines and Charges, and KBB – Parent Rights and Responsibilities were presented for first reading.

2. Approved Funding Flexibility.
3. Joni Phillips will serve as the Legislative Delegate and Gordon Godfrey will serve as alternate.
4. Approved Starr Chastain as a second grade teacher at WPS.